



North Berwick Community Center Outdoor Facility Usage Agreement for Recurring Events

Area(s) being used:

- | | |
|--|---|
| <input type="checkbox"/> Upper Fields | <input type="checkbox"/> Pavilion Area |
| <input type="checkbox"/> Lower Fields | <input type="checkbox"/> Basketball Court |
| <input type="checkbox"/> Playground Area | |

Name of Organization: _____

Date(s) _____ Nature of Reoccurring Event (s) _____

Time of Event: Begin: _____ AM/PM End: _____ AM/PM

Approximate number of people attending event(s): _____

Responsible Party/Person:

First	Last		
Organization Mailing Address	City	State	Zip
Organization Email Address	Contact Persons Email Address		
Home Phone	Work Phone	Cell Phone	
Deposit Amount \$ _____		Date: _____	Paid: _____

Terms and conditions:

- The North Berwick Community Center and outdoor facilities are available to North Berwick and SAD #60 based non-profit groups at no charge.
- Damage must be reported to the Parks and Recreation Director immediately.
- Please do not make changes to any part of the outdoor facility area without prior permission from the Recreation Director. Ex: Soccer lines, moving goals, moving picnic tables, etc. .
- Trash removal policy: **all** trash must be removed by the responsible party/ies at the conclusion of the event. This includes the playground trash can and any other cans around the facility. Replace can liners with 33 gallon bags. Please police the entire area to ensure it is clean and picked up.
- No smoking or alcohol permitted on premises.
- Please make certain no one in your group or any other group you are playing parks in the circle area. It is a Fire Lane and they could be ticketed.
- Port-a-potty's are around the backside of the Center from April 1st- Nov. 1st. Please make certain your group and any other group personnel use them and NOT the woods. Failure to comply with the above may result in suspension of use privileges and/or the requirement of a deposit.
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I have read and understood the terms and conditions of this usage agreement.

Responsible Persons Signature: _____ Date: _____

Recreation Director Signature: _____ Date: _____