

THE D.A. HURD LIBRARY
BOARD OF TRUSTEES
JANUARY 21, 2009

Present were David Dutch, Amber Fournier, Karen Smith and Margaret Allaire.

The meeting started at 6:25 p.m.

The Secretary's Report was accepted.

Treasurer's Report – Karen handed out materials she had given to Dwayne for our new budget proposal. She also had an explanation of the cost increases. She has not heard anything back from Dwayne.

Karen also handed out the current figures for our budget. We are at the 6 ½ month mark and the numbers look good.

Director's Report – There was a request for a new toilet in the basement as they are having repeated problems with the toilet overflowing. There was a discussion about whether or not people are putting diapers in the toilet and that maybe a sign should be placed in the bathroom. Beth did have Bruce Hanson from Hanson's Plumbing & Heating come take a look at it since she could not seem to get Gray & Osgood to respond to her calls. Hanson has submitted a proposal for a standard toilet and a handicapped toilet.

David made a **motion** to have Bruce Hanson install the Kohler power-flush standard toilet in the basement bathroom for \$480 as per his estimate. Karen seconded and all were in favor.

There was also a request in the Director's report to have Bill Allen rent two carpet shampooers and pay his part-time employee to help him shampoo the carpets for \$300 (\$100 rental and \$200 labor) on top of what we would usually pay Bill for his time. There was discussion on how much we spent previously. Beth's report states we spent \$454 twice last year. Karen wants to check this figure. The discussion was tabled.

Building Committee – BHC has contacted Beth and they are no longer in business. Lynn Doughty has suggested she continue to work with us from her home at half of the fee she charged when she was working for BHC. We are concerned about the contractual agreement obligations and whether we will be getting all the information they have regarding our campaign. We would also like to get their software concerning grants. Beth hopes that Kendall Reed (retired CEO for Kennebunk Savings Bank) will join our committee and head up the fundraising. David may also have someone in mind to co-chair or help Mr. Reed. Amber will send a copy of the December 31, 2009 BHC letter to the board members.

Beth and Dave met with Glenn Meadows, who owns FieldDesk Management, LLC and is referred to as a construction manager. He would oversee the work of contractors to make sure

they are not cutting corners and are doing their jobs in a timely fashion. He wants to meet with us at our next board meeting.

We would also like to contact Dick Reid, our architect, to get a plan finalized so we can proceed with our campaign in March with a more solid understanding of what we need for supplies, etc.

We were also wondering if Beth heard anything back from Pratt Whitney.

New Business: The Director's review will be in March. Karen thinks she may have a review form for us to use, and she will look for that. We will hand out forms at the February meeting.

Our next meeting will be February 18, 2009 at 6:30 p.m.

We adjourned at 7:30 p.m.

Respectfully submitted,
Amber J. Fournier