

D. A. HURD LIBRARY
BOARD OF TRUSTEES
JULY 20, 2011

Present were Alice and Steve Purington, Margaret Allaire, Nancy Cotty, Ginny Reusch, David Dutch, Jeff and Amber Fournier and Corinne Feehan, filling in for Beth Sweet. Also in attendance was Sue Caler, as a guest.

The meeting started with the Secretary's Report being read.

1. Dave was going to follow up with a man he knows who makes Adirondack chairs.
2. Dave said he will store empty plant pots at his house for next year's plant sale.
3. August 20th is the book sale which coincides with MillField Day. We will hold the book sale on our lawn.
4. Tickets for the October 22nd dance are printed and ready to be sold.
5. Beth needs to call Dick Reed to find out about the cost for insulation, new windows, and carpeting.
6. ABC Redemption Center has straightened out the library account for returnables.

The Secretary's report was approved.

Treasurer's Report:

1. Dave would like to have our accounts reported on each month by having a "hands on" report of what our assets are.
2. Jeff will meet with Rich Chase to determine what each person's duties are in record keeping and tax filing. Joel Patterson will still do our IRS filings. We would like a flow chart of who does what.
3. Dave had spoken to our rep from Smith Barney who stated that this summer the accounts will have ups and downs but should be more solid this fall.

The Treasurer's report was approved.

Director's Report:

1. There is great stuff going on at the library. Lots of programs for adults and children.
2. For the MillField, August 20th, parade, Corinne and Diane are going to be dressed up in character and will march in the parade. They will be handing out coupons to children for one free book if they come to our book sale that day. Ads will be placed around town for the book sale and in the MillField program schedule. Our tents for the books will be set up on August 16th and taken down on Friday, August 26th. It was decided that we need to purchase another tent for our book sales. Jeff will look into it.

Maintenance:

1. Alan Gray is going to clean the boiler. He mentioned that the used fluorescent bulbs we have stored should be disposed of. Dave asked that Bill Allen be told about that.
2. The ice build up problem still needs to be addressed. Bill is still looking into that.

3. We had two people come in to look at replacing the back door, but neither have returned a quote. If these people do not come through, we have two other suggestions on contractors to contact.
4. Dave asked that Bill trim back the lilac near the handicap ramp.

New Business:

1. We will sell raffle tickets on the quilt that is being made for the library with the squares that were donated by patrons at our dance on October 22nd. We will also sell raffle baskets and have a 50/50 raffle at the dance.
2. Nancy wants to start planning a Golf Tournament for next September. Dave said he gave Beth the information he had on that kind of fundraiser. We will present to the winner a "Reader's Cup". Alice said she would help organize that with Nancy.
3. Nancy would also like to organize for this fall a family "triathlon" – perhaps to be held at the Community Center. This would involve yoga, walking and an obstacle course. She has been in touch with Dwayne and is waiting for his response.
4. There were some suggestions for sports memorabilia to be a part of the auction planned for next fall 2012.
5. Sue Caler was asked if she was interested in becoming a member of the Board of Trustees, and she accepted!!

Old Business:

1. Personnel policy to be handed out at the August meeting for a vote.
2. We need to decide where the money that is raised through the bottle redemptions will be spent.
3. Jeff said he would look into purchasing the two Adirondack chairs and he will stain them.
4. No complaints have been received in regard to the fee that is now being charged for inter-library loans.

Marty Roberts or Nancy Cotty will take the minutes for the August meeting.

Next meeting will be August 17, 2011 at 6:30 pm