

D.A. HURD LIBRARY
BOARD OF DIRECTORS
June 15, 2011

Present were Kathy Paradis, Marty Roberts, Stacy Bradburn, Amber and Jeff Fournier, David Dutch, Beth Sweet, and Margaret Allaire. In absentia: Nancy Cotty, Ginny Reusch, Alice and Steve Purington. Meeting commenced at 6:30pm.

Potential board member Alan Caler was introduced to the board. Minutes were reviewed and accepted as written.

The Treasurer's Report was reviewed. Beth observed the cost of snow removal and the anticipated cost of oil. Stacy reminded the board that the budgeted overages need to be contained. The report was accepted as written.

Discussion ensued concerning the Director's Report which was later accepted. The May Plant Sale, (occurred Memorial Day), was a pleasant success earning approximately \$850. Dave will store plant containers for next year and encourages all board members to bring empty containers next meeting. A reminder was made to bring returnables to the ABC Redemption Center in North Berwick and have deposits made to the library.

The Maintenance Report was examined. Amber reported that Matt Rogers was asked to repair the exterior door but he was unable to do the job; Rogers suggested Cliff Foster. A time was arranged with Mr. Foster who failed to show. The board is considering other carpenters.

Beth cited a floor covering issue on the main floor on the library. Discussion ensued as to flooring options and expenses.

Patrons have requested outdoor seating. Dave mentioned Bobby Shibles could possibly make two outdoor chairs to address this issue. Stacy mentioned the chance of theft and the need to chain them down.

An update on window replacement for the first floor windows was provided. Stacy and Beth have played "telephone-tag" with Dick Reed.

The Capital Campaign: The May Plant Sale, (occurred Memorial Day), was a pleasant success earning approximately \$850. Members sold the remaining plants at the Transfer Station the following Saturday which was found to be beneficial. Improvements for the plant sale next year include: clearly identifying hours of operation and to make flower arrangements for graves. Dave volunteered to store plant containers for next year and encourages all board members to bring empty containers next meeting.

Beth passed out tickets for the wooden swing stored by Dave. Each trustee needs to sell two bundles of 6 tickets (selling for \$1 for each, or six for \$5).

Amber reported that a dance has been planned for Saturday, October 22, 2011. It will be held at the American Legion in Somersworth, NH. Conversation over the smoking policy was deliberated, as was the physical layout of the function hall and the bar.

Steve Purington's "Alternate" member status needs to be addressed. The board, currently being less than ten, automatically makes Steve a full voting member. Dave will make inquiries as to whether Steve is prepared to assume this responsibility.

Kathy Paradis has submitted her resignation. Kathy reassured the board that she is still interested in contributing in other capacities. We are grateful for Kathy's enthusiasm, energy, and will miss her "can do" attitude. The board sadly accepts her resignation.

The *Personnel Policy* was reviewed. Beth reiterated that no benefits have been added to the policy that was amended 04 April 2011. Dave suggested that section (F) Discipline, (3), state 'suspension' rather than 'day off'. Margret pointed out awkward placement of the words in parenthesis (1st paragraph). Next meeting, the Board will vote on the edit.

New Business: The use of professional development monies were examined. Beth explained that all employees meet prior to the library opening for a monthly, one-and-a-half hour 'Staff Inservice' for professional development. Beth requested that monies be allotted 'Inservice' to compensate employees for this time on a monthly basis. The board approved this measure.

Stacy made the motion to close the meeting. Amber seconded it. Go Bruins!