

Photo ID such as a driver's license or passport.

- If this is not a first marriage for either of you; you must provide certified documentation of the dissolution of the previous marriage (certified death certificate or certified divorce decree)
- You must be 18 years of age. Written parental consent is required under the age of 18. Written parental consent and consent of a judge are required for applicants under 16 years of age.
- No blood test is required.

You will need the following information in order to complete the Marriage Intentions application:

- Your full legal name and address, place of birth, and social security number, your parents' full names, places of birth, and your mother's maiden name.
- If available, bring Officiant's name, address, and phone number and the date and place of the marriage ceremony
- \$40 cash or check

Where to apply:

- You should apply at the Town Office where one of you resides.
- If neither of you are a resident of Maine, you may apply in any Maine Town Office. We highly recommend applying in the town where you will be married.

You do not need to apply together, however; each party must apply in person in the Town Clerk's office during regular business hours. The entire application processing time is approximately 30 minutes.

Your marriage license is valid for 90 days and can be used anywhere within the State of Maine. There is no waiting period, your marriage can take place immediately following the license being issued.

The following individuals are authorized to perform marriages in Maine:

- Any Ordained ministers of the gospel.
- Any person licensed to preach by an association of minister, religious seminary or ecclesiastical body
- Judges or justices (Maine residents only)
- Lawyers admitted to the Maine Bar (Maine residents only)
- Maine Notaries – <http://www.maine.gov/online/notary/search/>
- Maine does allow out-of-state Justices' of the Peace or out of state Notaries or Attorneys to

perform ceremonies, **they must apply with the Vital Records Department in Augusta 4-6**

weeks prior to performing a single ceremony. There is a \$100 fee paid to the State of Maine for this service. Application and further information is available at:

<http://www.maine.gov/dhhs/boh/phs/odrvs/vital-records>

The person performing the ceremony is responsible for returning the completed certificate directly to the Town Clerk for filing within 7 days of the service. Once the License has been filed with the Clerk, certified copies can be purchased, \$15 for the first copy and \$6.00 for additional copies produced at the same time.

Copies can also be obtained by mail

Please call the Town Clerk's office at (207) 676 3353 or email cdudley@townofnorthberwick.org with any questions.