

**North Berwick Board of Selectmen Minutes October 19, 2021**

**NORTH BERWICK BOARD OF SELECTMEN MINUTES  
OCTOBER 19, 2021**

**Present:** Chairman Galemmo, Selectman Hall, Selectman Johnson, Sr., Selectman Cowan, Selectman Johnson, Jr.

**Also Present:** Dwayne Morin

Chairman Galemmo called the meeting to order at 6:30 pm.

**1. Pledge of Allegiance**

**2. Review and Approve Minutes of October 5, 2021**

Selectman Hall motioned to approve the minutes of October 5, 2021. Selectman Johnson, Sr. seconded the motion. VOTE: 5-0

**3. Public Input**

There was no public input at this time.

**4. Unfinished Business:**

**A. COVID-19: ARPA Funding**

Dwayne Morin stated that he was keeping this item on the agenda for discussion. He said that he is putting together the prices for the communications to see what the costs will be. He is still waiting to get information from the Water & Sewer Districts for any projects that they may need to have done.

**B. Downtown: Continued Discussion**

Selectman Hall stated that he did get a few more responses to his survey but it is basically the same outcomes as the ones he had already received. He believes that they should probably revisit it in about 5 years unless there is a need for something to be done during the summer.

**Reminders: Next Board of Selectmen's Meeting – November 2, 2021 – 6:30 pm**

**5. New Business:**

**A. FY22 Commitment:** Supplemental, Municipal Valuation Return

Dwayne stated that he included a few things regarding commitment in their packet. Starting on page 11 is the Municipal Valuation Return. This is a summarization of all the value that the town has on how we set taxes. We need to submit this to the State in order to get our funding by November 1, 2021. He needs for the Board to make a motion to approve it and sign it.

Selectman Cowan motioned to approve the Municipal Valuation Return. Selectman Johnson, Jr. seconded the motion. VOTE: 5-0

Dwayne stated that he needs the Board to review a Supplemental Tax Form for the withdrawal from the Tree Growth program on the George Hingston property on Ford Quint Road. The family has contacted our Assessor and asked that the property be withdrawn from the program. Dwayne stated that they have already received the check and it is in the safe pending the approval of the Board. The Tree Growth penalty is \$18,679.40. Selectman Johnson, Sr. asked how long the property had been in the Tree Growth program. Dwayne said that it was in the program for 30 years.

Selectman Hall motioned to approve the Supplemental Tax #2 for Account #754 for the amount of \$18,679.40. Selectman Cowan seconded the motion. VOTE: 5-0

**B. Fire Department:** Authorization to Operate a Red Light – Jeff Fendick

Dwayne stated that they received a request from the Fire Chief for a red light authorization for Jeff Fendick.

Selectman Hall motioned to approve the Red Light Authorization Form for Jeff Fendick. Selectman Johnson, Sr. seconded the motion. VOTE: 5-0

Dwayne said that he is working on our COVID protocol with our Rescue, Fire and Police departments because we were informed last week that the Fire and Police fall under the Health Care Mandate. Currently there is only about a quarter of our Fire Department that is vaccinated. Failure to get vaccinated by the 29<sup>th</sup> of this month requires us to lay them off. He stated that the Police are 100% vaccinated and he believes there is 1 person from Rescue that will not get vaccinated.

**C. Parks and Recreation: Confirm New Director**

Dwayne said that he interviewed Kaylyn Bell for the Parks and Rec Director position. Her job offer letter is in their packet to review. Kaylyn Bell has confirmed the acceptance of the job and she will start on November 1, 2021. Dwayne included her resume and the power point presentation about what her vision is for the department.

Selectman Johnson, Jr. motioned to confirm Kaylyn Bell to be the new Parks and Recreation Director. Selectman Cowan seconded the motion. VOTE: 5-0

**6. Other Business – Executive Session – Personnel**

Dwayne stated that the Police Chief was going to be here to discuss the additional SRO position at the High School. The School has not gotten back to him about the conditions that were presented to them. Once they do receive this, it will come to the Board for their approval.

Dwayne said that the audit is currently going on and should be done by tomorrow. He said that it is going very well and that it was a good year last year. He said that our Fund Balance grew another half million dollars, so we have a total of about \$3.9 million in Undesignated Funds.

Dwayne stated that they will start talking about the budget at the next meeting.

**7. Review and Approve Warrants and Correspondence**

Warrant:	October 12, 2021	- \$ 14,883.12
Warrant:	October 19, 2021	- \$ 1,063,371.52

Selectman Hall motioned to approve the Warrant of October 12, 2021 for the amount of \$14,883.12 and the Warrant of October 19, 2021 for the amount of \$1,063,371.52. Selectman Johnson, Sr. seconded the motion. VOTE: 5-0

**8. Adjournment:**

Selectman Cowan motioned to go into Executive Session at 6:56 pm and come back out of Executive Session at 7:15 pm. Selectman Johnson, Jr. seconded the motion. VOTE: 5-0

Selectman Cowan motioned to adjourn the meeting at 7:15 pm. Selectman Johnson, Jr. seconded the motion. VOTE: 5-0

Respectively Submitted,  
Susan Niehoff, Stenographer

Original to Town Clerk

Chairman: Charles Galemmo

Selectman: Jonathan Hall

Selectman: Michael Johnson, Jr.

Selectman: Wendy Cowan

Selectman: Michael Johnson, Sr.