

North Berwick Board of Selectmen's Minutes: May 20, 2014

NORTH BERWICK BOARD OF SELECTMEN MINUTES MAY 20, 2014

Present: Chairman Danforth, Selectman Folsom, Selectman Cowan, Selectman Galemmo

Absent: Selectman Drew

Also Present: Dwayne Morin

Chairman Danforth opened the meeting at 6:32 pm.

1. Pledge of Allegiance

2. Review and Approve Minutes of May 6, 2014

Dwayne Morin stated that he made a few changes under the Canoe Launch section to just mostly clean it up a little bit so it would make more sense. He said that it sound like the canoe launch was being discussed by the Economic & Community Development Directors but it was not. The other change was in the Paving section where he added that he had negotiated a price with FR Carroll for the Board to consider. Also in the first full paragraph on Page 10, it stated that Mr. Mick was back. Dwayne just added the location that this was referring to.

Selectman Cowan stated that in the same paragraph, the sentence that currently reads, "Dwayne stated that there has been quite..." should read, "Dwayne stated that there have been quite..."

Selectman Galemmo motioned to accept the minutes from the May 6, 2014 as amended. Selectman Cowan seconded the motion. VOTE: 3-0 Abstain: 1

3. Public Input

There is not public comment at this time.

4. Unfinished Business:

A. Canoe Launch: Update on Progress

Dwayne stated that he has emailed Pratt every week to check with the status of the approval. They are now stating that they are waiting for their internal financial approvals. Dwayne said that the bad thing is that the Town will not be able to get to it until fall because they are now working on road projects. He will also have to contact the Foundation and ask for another extension because he had told them they would be done by the fall and he doesn't see this happening now. Chairman Danforth asked if they ever have any breaks in between projects where they could do some of the work on the canoe launch project. Dwayne stated that they may have some breaks. It would all depend on the Beech Ridge Road project and how that all pans out. Dwayne stated that he and Mike had walked the road today and if it goes the way they think it will go, they will probably be done with it sooner than originally expected. He said that they thought it would take 8 weeks and it still may be 8 weeks, but 2 of those weeks will be the tree cutting. During the tree cutting, they want to get the Library parking lot done and finish up the smaller projects that need to be completed. He said that as soon as they are done with Beech Ridge Road, they will work on the canoe launch project. He also wants to finish off Hartford Lane before winter. He said that Fox Farm Hill and Linscott Road can wait until spring.

Dwayne and Gregg were able to go out and meet with the dock vendor to decide on a good location for it. He stated that the dock itself didn't come in at a bad price. What is going to cost a lot is the gangway to get to the dock. We need a 24 foot gangway. He said that they talked about putting in a dock there first, but the problem with that is that we have nothing to set it on. He said that the high ground is actually the good ground. As soon as it gets down to the river side, it gets to be muck. We had to get the 24 foot gangway so it would get us out into deep water. The place that they are going to put it is where there is 3 feet of water. He said that they went with the smaller dock of 8x15. It only submerges in the water a little bit and each section supports 1500 pounds so it will be 4500 pounds of buoyancy. They will also put rubber bumpers and tie ups around it for kayaks and canoes. Each section is only 120 pounds. The gangway is a little heavier because it is long, but they are thinking of putting something on the high ground and pin it so we can just flip it up.

Dwayne stated that they were originally looking at 8-10 spaces for the parking lot but it looks like they can do just 6-8 spaces instead. He said that they can always add more spaces later. Selectman Folsom asked how far they could go down the river. They can go down to the dam and if they want to portage over some of the roads, they can go to Bauneg Beg Lake.

B. Foreclosures FY12: Sign Redemption Deed for Tripp Property

Dwayne stated that the bank has paid to redeem the property.

Selectman Folsom motioned to sign the deed to redeem the Tripp property. Selectman Galemme seconded the motion. VOTE: 4-0

C. Chair of Honor: May 21, 2014 Ceremony Update

Dwayne just wanted to remind the Board about the ceremony tomorrow at 10:40 am at Noble High School.

D. Goals: Begin Discussion on Goals for Ensuing Year

Dwayne stated that he has not had much time to put anything together because he has been busy. Chairman Danforth and Dwayne stated that they will just keep this agenda item open at this time.

E. Dispatch: Update on Sanford Regional Communications

Dwayne stated that they signed the contract with Sanford Regional Communications last week. This week, they received a letter from the Town of Alfred stating that they were leaving and going to the Town of Biddeford. He stated that this does not have a lot of impact on us unless more communities decide to leave. He has not heard of any other communities leaving at this time. Selectman Cowan asked if she knew why the Town of Alfred was leaving and Dwayne stated that he did not know. He stated that, at their meetings, they bring up items that they would like to have done but they have been turned down. They wanted to add an additional dispatcher for fire. Dwayne stated that between all the fire and EMS services they had less than 1,000 calls for all of the towns. Sanford said that they had one dedicated dispatcher and if they get too busy, they have three dispatchers for police and they can be pulled in to help out. Dwayne stated that Alfred will pay their share through 2014. Every town's cost is \$3,000 per year. When Alfred leaves, their \$3,000 will be divided up among the other towns to pay. Right now, that would be about an additional \$300 for us to pay.

Reminders: Next Board of Selectmen's Meeting – June 3, 2014 – 6:30 pm Municipal Building

Chairman Danforth stated that he will be out of town for this meeting.

5. New Business:

A. Roads: Update on Road Projects

Dwayne stated that they have marked all the trees on Beech Ridge Road that need to be cut. He stated that this is the best response that he has ever received on a project like this. He sent out letters to property owners to let them know what they are planning on doing and if they want any of the wood that is being cut. He sent out 44 and he received 36 responses back. Dwayne stated that they are cutting trees in bunches so a lot of the landowners do not have any trees being cut on their property.

Dwayne stated that he walked the road with Mike today and marked all of the property lines. They were surprised that they were able to find all but one lot pin on it. They put out the tree cutting for bids and have received several quotes. The quotes that were received were as follows: Abbott Hill Tree Service for \$22,000.00, Oakwoods Lumber, Inc. for \$25,900, Urban Tree Service for \$27,750.00, Chain Saw Steve for \$300 per hour and Burke's Tree Service for

\$31,500.00. Dwayne stated that Abbott does all of our tree cutting and Selectman Cowan stated that she likes them because they are arborists. He stated that Chain Saw Steve gave him a price per hour and they cannot really do that. He said that they estimate that the job would take about 10 days so it would be about \$30,000.

Selectman Cowan motioned to award the bid for the tree cutting to Abbott Hill Tree Service for \$22,000. Selectman Folsom seconded the motion. VOTE: 4-0

Dwayne stated that he had asked them to start next week so he hopes that they can get to it then. They will tackle it by doing the tops and limbs and then he will hire a shearer to shear everything else. The people that want to keep the wood will get what they call second cut and butt cuts. Everything else goes through the chipper.

He stated that if everything goes well, their reclaim date is June 16th. While taking a look at the road today, they found that they are not paving enough for the road that is actually there. They are not going to have to pave too much. They thought that they would have to add up to 4 feet in width but it doesn't look like they are going to have to do that. He stated that they are doing from Governor Goodwin Road to School House Road. Chairman Danforth asked if they pull the stumps of the trees that they cut. Dwayne stated that once all the trees are cut, they will go in and start stumping and ditching. While the tree cutting is going on, they have four cross culverts that they will be putting in.

They are planning on doing something different with the gravel. He stated that they usually go out to a gravel pit and get a price on gravel and use our trucks and hire a few trucks to haul it. Typically on a good day, they can haul about 10 loads per truck. He received a quote from Pike Industries for gravel and a separate quote for delivery. The delivery quote is based on tonnage and not on time. When we rent a truck for a day, we pay \$70 per hour for a 10 hour day for a total of \$700 per day. If they do 10 loads than it works out to be \$5.50 per yard to have it delivered. If they do less than 10 loads than the price per yard would go up because we pay by time. Pike is going to charge by the yard not the time so we would know what our top end would be. They would charge \$3.50 for the delivery charge so the total charge for the gravel and delivery would be \$9.75. The gravel is ¾ inch crushed which is the best gravel to have on the road. He stated that if we use three of their trucks along with three of our trucks, we should be able to get the gravel down pretty fast. This will save them some money. He stated that this will help because they are about \$12,000 over on the tree cutting. They originally had estimated for about \$10,000 but it will now cost them \$22,000. Selectman Cowan asked why there was such a discrepancy. Dwayne stated that everybody wanted the wood so this increased the price. He said that they could have been under \$5,000 if nobody had kept the wood. He stated that if they gave all of the wood instead of just second cuts and butt cuts, the price would have increased to about \$47,000. Dwayne stated that Jimmy Guy and his men would be doing the stumping and excavating.

Dwayne states that he hopes to have Knights Pond Road base paved in this week and then come back and do surface paving on Knights Pond Road as well as Lynn Street and Wilmer Chase Road. The main road for the summer is Beech Ridge Road. Dwayne stated that there is a change in the paving contract for FR Carroll that the Board discussed at the last meeting. He

said that it was \$67.40 on base and \$69.40 on surface and he was going to hold the surface price for Beech Ridge Road to \$67.40 until next year. Instead he asked if he could give base at \$65 instead of \$67 and pay the surface price of \$69.40. This will actually save us about \$1,500.00.

B. June Primary: Appoint Ballot Clerks

Dwayne stated that they need to appoint ballot clerks for the June 10, 2014 primary.

Selectman Cowan motioned to appoint Sharon Litvinchyk, Lorinda Hilton, Cynthia Matthews and Kathleen Pease as ballot clerks for the June 10, 2014 primary. Selectman Folsom seconded the motion. VOTE: 4-0

Dwayne stated that they typically appoint two ballot clerks but because the town was split when the districts were reassigned, they now have two sets of books. We have two districts within the town. Mark Eves is for District 5 and Joshua Plante is for District 6.

C. Police Department: Update and New ACO

Dwayne stated that there was a letter included in their packet from the Chief of Police, Stephen Peasley to let the Selectman know of the upcoming events that they may want to watch or take part in. Dwayne stated that Wendi Daudelin has organized the Bike to School Day again this year. It is scheduled for May 30, 2014. They bike from the Mill Field Gazebo to the school. Anyone is welcome to join them.

The next item is on June 3, 2014 which is the Special Olympics Torch Run. Our officers will be running in the Torch Run.

On June 11, 2014, it is the DARE graduation at the elementary school. Selectman Cowan asked Dwayne if the Board could send a congratulatory letter to each of the graduates. Dwayne stated that he would have something ready for them to sign at the next meeting.

The department was also able to obtain a \$1,750 grant to help for training purposes in the K-9 program. Officer Pelkey did go to a training program in Arizona for the National K-9 meeting. They also received a \$10,000.00 grant for the OUI enforcement program. They also received a \$3,000.00 grant for the "Click It or Ticket" campaign to enforce seatbelt safety as well as child safety seat use.

Also on April 26, 2014, the Police Department held another "Drug Take Back Day" and they collected 136 pounds of expired or unused drugs. Dwayne stated that this is the fifth one that they do and we are now a collection agency. All the other towns bring what they have collected here at the end of the day and we box it up. We hold them twice a year.

Dwayne stated that they have hired a new reserve officer named Todd Hodgdon. One of our reserves started working full time in Eliot so he had to leave. This officer was also our Animal Control Officer. A few years ago we used the Lebanon Animal Control Officer to see how she would do. Also through the month of April, we asked her to help out again while we searched

for a new ACO. She did a great job so we offered her the position. Her name is Mary Kinney and she will work with both us and Lebanon. She will work about 15 hours a week. We will pay her a monthly stipend as well as a gas stipend. He said that he did receive an email from Richard Stambaugh stating that he had to use the ACO over the weekend. He stated that she did a great job.

Dwayne stated that Ken Boston from the Transfer Station had to resign his position due to medical reasons. They offered the position to another reserve attendant, Dave Bentley, and he has accepted the position. Dwayne stated that they are looking for a couple other fill in positions. Dwayne stated that, depending on how things go with recycling markets, they are looking at going over to single sort recycling at some point. Right now, they are still making money on the recyclables versus what the labor costs are. However, if the scale continues to move the other way, it might make sense to go to single sort recycling. He stated that everything would go into the paper container that they have now and nothing would be separated out. Selectman Cowan asked if it would get recycled at some point. Dwayne stated that it would go to Westbrook and they would recycle it. The only problem is that we wouldn't get paid for it. The offset is that we would not need as many people to work at the transfer station because we would not be sorting anything. We could eliminate two positions at the Transfer Station. Also, we make \$15,000 per year on the redemption of the bottles and cans so we would lose that. Selectman Cowan stated that we have also established ourselves as having one of the better processes in the state so she would hate to change it. Dwayne stated that they monitor it frequently and they are still making more money than what they are spending so it is not feasible to change now. However, paper and cardboard costs are waning, we are paying to get rid of glass and we do not receive anything for our plastics anymore. As these markets dry up and prices go down, the scale is going to flip the other way and we will have to reevaluate. Right now, the thing that is helping us is the redemption costs. Selectman Galemme wondered if this would be affected when Hannaford comes to town. Dwayne stated that it might because they have the CLYNK program. They will monitor it closely and keep evaluating it.

6. Other Business:

Dwayne stated that he received a letter from MMA today. They are looking for any suggestions for the next legislative session. Dwayne stated that he had three that he would like for the Board to send to them to discuss. He stated that they need to make sure that Revenue Sharing stays in place. We need to make sure that they don't switch the BETR program to the BETE program because that would hurt us financially. The last thing that he would like to change is in regards to signatures. Every year at Town Meeting, the last Article to vote on is for the Town to give him the authority to sign a piece of paper. He stated that it would be a very simple change in law. He said that instead of it saying that it needs legislative body approval, it should say that it needs executive approval, which is the Board of Selectmen. He states that this is really where it should be. When they first did it, they didn't think that little towns would take advantage of Affordable Housing. They thought that it would all be City Councils. Legislative bodies in the cities is the City Council. He stated that there are a significant amount of small town that have taken the Affordable Housing TIF so we all have to go to Town Meeting for signature.

Selectman Folsom asked about the status of Hannaford. Dwayne stated that they were closing on 5/28. Selectman Galemмо asked about Dollar General. Dwayne stated that they said they would probably be in at the end of June or beginning of July.

7. Review and Approve Warrants and Correspondence

Warrant:	May 13, 2014	- \$	0.00
Warrant:	May 20, 2014	- \$	488,731.77

Selectman Galemмо motioned to approve the Warrant of May 20, 2014 for the amount of \$488,731.77. Selectman Folsom seconded the motion. VOTE: 4-0

Dwayne reminded everyone that the Memorial Day Parade was this Monday, May 25, 2014. They need to meet at 8:30 am.

8. Adjournment:

Selectman Folsom motioned to adjourn the meeting at 7:50 pm. Selectman Cowan seconded the motion. VOTE: 4-0

Respectively submitted,
Susan Niehoff, Stenographer

Original to Town Clerk

Chairman: Paul Danforth

Selectman: Charles Galemmo

Selectman: Elaine Folsom

Selectman: Gregg Drew

Selectman: Wendy Cowan

