

North Berwick Board of Selectmen's Minutes: July 22, 2014

NORTH BERWICK BOARD OF SELECTMEN MINUTES JULY 22, 2014

Present: Chairman Danforth, Selectman Glemmo, Selectman Folsom, Selectman Drew, Selectman Cowan

Also Present: Dwayne Morin, Stephen Peasley, Daniel Pelkey, Jaclyn Nutter, Tyler Nutter, Lily Nutter

Chairman Danforth called the meeting to order at 6:34 pm.

- 1. Pledge of Allegiance**
- 2. Review and Approve Minutes of July 8, 2014**

Dwayne Morin stated that he had made a few changes by adding or correcting a few words. Under the Roads section, he added cross culvert to the seventh sentence. In the next sentence he changed it to "as much gravel as estimated". Also under the Traffic Ordinance section, in the second sentence he corrected the name to Jon Carter. In the fourth sentence, he added Wells end of Wilmer Chase Road. Also under the Other Business section, in the second sentence of the second paragraph he changed fault line to white line. Also in the fifth sentence he stated that the sign was for the Fire Department.

Selectman Glemmo motioned to approve the minutes of July 8, 2014 as amended. Selectman Folsom seconded the motion. VOTE: 4-0

Chairman Danforth stated that they would move ahead on the Agenda to the presentation to the police department.

5. New Business:

A. Police Department: Presentation to Police Department from Ms. Nutter

The Chief of Police, Stephen Peasley, stepped forward to speak about the canine dog. He stated that when they first came up with having a canine on the department, the startup cost was really astronomical. He stated that Officer Pelkey did a great job of getting grants from local businesses. He stated that they also have other supporters in town. He introduced Lily Nutter, who has been supporting Hoki. He stated that she saw Hoki at one of the visits to the elementary school. He stated that last year, Lily had a lemonade stand and she came into the station and gave them the \$6.00 that she had raised to buy something nice for Hoki. Chief Peasley stated that this year at the 100 day celebration at the school, she brought a toy in for him. Also, when Hoki went to the rec camp this summer to do a demonstration, she had some dog bones for him.

Jaclyn Nutter, Lily's mother contacted Chief Peasley to let him know that she had done another lemonade stand this summer at the corner of Beech Ridge and Governor Goodwin Road. He stated that she put a bucket with a Hoki's baseball card on it to show that she was doing this to help Hoki out again. Mrs. Nutter stated that Lily has shown a great interest in canine officers and canine programs. She has spent time at the library researching all of this. Lily raised \$30.50 and donated it to the department to help support Hoki.

Dwayne took a picture of Lily, Chief Peasley, Officer Pelkey and Hoki and will send it to the Sentinel and Foster's for them to put in paper.

3. Public Input

There was no public comment at this time.

4. Unfinished Business:

A. Canoe Launch: Update on Progress

Dwayne stated there is nothing new to report other than Selectman Drew has been taking down the fence. Selectman Drew stated that he has 600 feet of fence down and he just needs to roll it up. He stated that the pipe was going to take a little bit more work. He cut it out with a pipe cutter but he will need to grind it down to the ground.

B. Roads: Update on Road Projects

Dwayne stated that they are still working on Beech Ridge Road. All of the cross culverts are in and the majority of the ditching on the lower end is done. They are now starting on driveway culverts. They hope to have the lower part done by the end of this week. There are 15 driveway culverts to do on the lower end and 12 on the upper end. Dwayne stated that the reclaim worked out really well. He was surprised that they had great gravel on that road.

Dwayne stated that he has included the Road Costs Progress Report in their packet. He stated that they basically ended the year in pretty good condition. He stated that we are bringing forward almost \$68,000 from last year. He stated that almost \$24,000 of this is from the Bond projects. He stated that when they did the Bond, they estimated that the Bond roads were going to cost over a million dollars. They actually cost almost \$24,000 under the estimated million. He stated that all of this will be used this year because we are doing Hartford Lane and all the money being used for Beech Ridge Road. Dwayne did state that this will help with the budget for this year.

Dwayne stated that once they are done with Beech Ridge Road, they will move on to Hartford Lane and the Canoe launch project. Dwayne stated that they are doing the first 500 feet of Hartford Lane. They are basically doing this to help with the drainage.

C. Goals: Begin Discussion on Goals for Ensuing Year

Nothing new to discuss tonight regarding goals.

D. Traffic Ordinance: Update on Request from Wilbur Chase Resident to Limit Truck Traffic on Road and Police Request for Parking Ticket Fee Increase

Dwayne stated that they had taken care of establishing the weight limit signs on Wilmer Chase Road but they still needed to address the request to reduce the speed limit into town. He stated that there were a couple of diagrams as well as a report that Chief Peasley put together included in their packet. On Page 14, Chief Peasley put together data from the past four years and looked at accident data. Dwayne stated that almost all of the accidents are fender benders by Dunkin Donuts and Pratt & Whitney. The only accidents that were beyond Portland street included two vehicles going off the road in the winter, a deer and car accident and one other unusual accident. Dwayne stated that he discussed it with Chief Peasley and they recommend that the speed limit be changed to 45 mph starting at Bragdon Road and to 30 mph at the yellow house across from Davis Way into town. He states that it would coincide with the other roads and what the limit is coming into town. Dwayne stated that he spoke with Mr. Shortill about this recommendation and he said that he would be fine with that.

Dwayne stated that they would need to draft a letter to the State recommending that the speed limit be changed on road. He stated that he could have it ready for the next meeting for the Board to sign.

Chairman Galemмо motioned to accept Chief Peasley's recommendation for the speed limits to be changed and to authorize Dwayne to draft a letter from the Board petitioning the State to change these. Selectman Cowan seconded the motion. VOTE: 5-0

E. Municipal Building: Air Handler Crib

Dwayne stated that they have installed the air handler crib and this has stopped the counter in the office from shaking. He stated that there is still some vibration in the floor. There are still some pipes that are fastened to the floor and this is what is causing the vibration. He stated that they are looking into what they can do to dampen some of this vibration.

Reminders: Next Board of Selectmen's Meeting – August 5, 2014 – 6:30 pm Municipal Building

Dwayne stated that he should have the preliminary tax rate for the Board to start considering. He stated that he is extremely happy with how things are working out. Chairman Danforth asked him what his thoughts were regarding a number. Dwayne stated that there is no question that they will not have an increase in the tax rate. He stated that the only question they will have is whether to reduce it or not. His recommendation would be that they just leave it where it is because we are going through our surplus quite a bit. He stated that right now it looks like there will be a surplus of about \$160,000.00 with keeping our tax rate. He stated that depending on what happened with the school district, he feels that they will be able to keep it the same again next year.

5. New Business:

B. Seacoast Trail Riders: August 3, 2014 event

Dwayne stated that he received a call last week from Selectman Drew. Selectman Drew had spoken with Danny Shaw. Mr. Shaw told him that the Trail Riders were out marking the trail on his property and he did not give them permission to do so. Dwayne stated that they did not hear anything regarding any event and neither did Chief Peasley. Chief Peasley sent an email to Peter Anania of the Seacoast Trail Riders stating that they could not have a race in North Berwick because they had not obtained the necessary permits. Mr. Anania called the Chief to find out why they couldn't run the race in North Berwick. The Chief told them that since the national event, we have changed the Ordinance. Since that change, the Trail Riders have run three events without obtaining the proper permits. They were told last year that enough was enough and they need to obtain the proper permits from now on. Dwayne stated that the Chief feels that they would need a Tier 2 permit because of what is going on. Mr. Anania stated that they only have 89 riders this year. The Chief stated that it would be 89 riders plus two spectators per bike would make it over 200 people. Mr. Anania stated that they were running it out of Berwick but since part of it was going to run in North Berwick, Chief Peasley told him that they would need permits. Mr. Anania stated that they would just go ahead and run everything in Berwick.

Two days later, Dwayne received a call from Mr. Anania stating that he wanted to apply for a Tier 2 permit. Dwayne informed him that a Tier 2 permit requires a 30 day Public Hearing notification and there is only about three weeks before their race and the Board of Selectman only have one meeting during this time period. Dwayne told him that they were told last year what the process was and that the Trail Riders seem to refuse to obtain them. He told them that all they do is complain about having to get these permits. Mr. Anania stated that they are a

volunteer organization. Dwayne stated the Town has a lot of volunteer organizations that apply for these permits without any issues. Dwayne told him that they have taken the time to figure out when they are going to run the race, notify everybody about the race, get the landowners permission and lots of other things, but you couldn't take the time to fill out a one page application. Mr. Anania told him that he doesn't feel that they need a Tier 2 permit. Dwayne told him than that he needs to apply and tell them why they need a Tier 1 permit instead. Mr. Anania stated that they give all their money to local charities. Dwayne told him that was great but they still need to follow their Ordinance. Mr. Anania told him that they would just stay in Berwick from now on and Dwayne stated that was up to him. Dwayne stated that every time they have an event, he gets calls from the townspeople complaining about loud bikes. Dwayne told him that the Town had passed an Ordinance and he needs to adhere to it. Mr. Anania told him that they will be challenging our authority to have that. Dwayne than drafted an email to Mr. Anania stating the facts about obtaining a permit and he had the Town Attorney review it. The Attorney told him to send it because it is a good idea to have something in writing.

Dwayne stated that they did get a new map from them which shows that they will be only in Berwick and a copy of the letter that they sent to their racers stating that they will only be racing in Berwick. Dwayne stated that they also received a note stating that they are going to be challenging our authority. Selectman Galemme asked if we would be watching for them. Dwayne stated that they would have people around on the day of the race.

C. Hazard Communication Program: Review Proposed Plan

Dwayne stated that every year we have insurance review and usually we do building insurance reviews. This year our review was our Public Works departments and policies and the Rescue Squad. As part of this review, we found that we do not have a town wide hazardous communication plan. We have some for individual departments but not for the town that has been sanctioned by the Board of Selectman. Our Town insurance company said that because OSHA rules require this, they feel that there should be a town-wide one to make sure that they would be covered. Selectman Cowan asked how this would affect how we currently handle emergency situations. Dwayne stated that it is actually what we do now anyway. He has sent this town-wide policy out to all the department heads for them to review and they are all fine with it. These policies are basically for any chemicals that the Town deals with. He stated that the one thing that they were not doing was training our winter hires because the only thing that they would come in contact with is the salt. However, we need to train them on everything now.

Selectman Folsom motioned to accept the town-wide Hazard Communication Program. Selectman Galemme seconded the motion. VOTE: 5-0

D. Rescue: Sign Yearly Contract

Dwayne stated that the yearly contract with Rescue had not been signed by the Board yet. The only thing that changed was the date and the number under Section 4. Town's Obligations. Last year was \$105,455.00 and this year is \$108,455.00.

Selectman Drew motioned to approve the yearly contract between the Town of North Berwick and North Berwick Rescue for the 2014/2015 year. Selectman Galemmo seconded the motion. VOTE: 5-0

6. Other Business:

Dwayne stated that Laura Eves has resigned her position. Dwayne has an advertisement out for a 16 hours. He stated that his plan is for the hours to increase in the future.

Dwayne stated that they will be having fireworks at the Mill Field festival this year. He stated that the Mill Field Committee raised the money. He stated that Larry Straffin is certified to set these off. He said that they are getting a buy one get one free deal. He said that they will stop the movie halfway through and set off the fireworks then.

Dwayne stated that they have had two music series down at the Mill Field that corresponds with Skate Night. He stated that they have not been getting many skateboarders.

Selectman Drew asked how the Code Enforcement Officer's new hours were working out. Dwayne stated that he has not received any complaints. He also stated that they are very busy with building in town.

7. Review and Approve Warrants and Correspondence:

Warrant: July 15, 2014	- \$ 638,841.10
Warrant: July 22, 2014	- \$ 19,294.54

Selectman Cowan motioned to accept the Warrant of July 15, 2014 for the amount of \$638,841.10 and the Warrant of July 22, 2014 for the amount of \$19,294.54. Selectman Folsom seconded the motion. VOTE: 5-0

8. Adjournment:

Selectman Folsom motioned to go into Executive Session starting at 7:55 pm and come out of Executive Session at 8:10 pm. Selectman Cowan seconded the motion.

Selectman Folsom motioned to adjourn the meeting at 8:15 pm. Selectman Cowan seconded the motion. VOTE: 5-0

Respectively submitted,
Susan Niehoff, Stenographer

Original to Town Clerk

Chairman: Paul Danforth

Selectman: Charles Galemmo

Selectman: Elaine Folsom

Selectman: Gregg Drew

Selectman: Wendy Cowan