

North Berwick Board of Selectmen's Minutes: October 21, 2008

NORTH BERWICK BOARD OF SELECTMEN MINUTES October 21, 2008

Present: Vice-Chairman Whitten, Selectman Bourbon, Selectman Folsom and Selectman Drew.

Also Present: Jeff Holshouser, Steven Vincent, Craig Skelton and Dwayne Morin

Absent: Chairman Danforth

Vice-Chairman Whitten opened the Board of Selectmen Meeting at 6:34 p.m.

1. Pledge of Allegiance

2. Review and Approve Minutes of September 16, 2008 and October 9, 2008

Selectman Folsom moved to accept the Minutes of September 16, 2008, Selectman Bourbon seconded the motion. Vote, 3-0-1

Selectman Drew moved to accept the Minutes of October 9, 2008 as corrected, Selectman Drew seconded the motion. Vote, 3-0-1

3. Public Hearing: - 6:35 p.m. General Assistance Ordinance Appendices A-C update

Vice-Chairman Whitten opened the Public Hearing at 6:35 p.m.

Vice-Chairman Whitten read into the record the Notice of Public Hearing, General Assistance Ordinance and Appendices, October 21, 2008 6:35 p.m.

Dwayne explained to the Board that the General Assistance Ordinance and Appendices may or may not be accepted by the Town. He further explained that the revenues received by the Town are calculated by what the Town accepts.

Vice-Chairman Whitten closed the Public Hearing at 6:40 p.m.

Selectman Drew moved to accept the General Assistance Ordinance Appendices A-C 2008-2009 as suggested by the State, Selectman Bourbon seconded a motion. Vote, 4-0

4. Public Input: No Public Input

5. Unfinished Business:

A. Roads: Update on Progress

Linscott Road is being finalized and is scheduled for pavement on Monday. The crew has begun getting the winter sand ready. Dwayne Clement has been hired to screen the sand.

Dwayne is planning to place a fisheye mirror at the end of Linscott Road so drivers can see down Wells Street to see if cars are coming.

Dwayne has been working to get the drainage system in place for the downtown area beginning at the catch basin on Canal Street to Great Works River.

Leavitt Earthworks proposal for scope of work:

1. Supply and Install 198 lf. +/- of 24in. Storm Drain to specification
Credit for 40 lf. of 12in. and 33 lf. of 15in. storm drain (\$2,694.00)
2. Core 5 ea. 24in. Inverts in Three Catch Basins to specification
Town can save / deduct \$3600.00 if structures are cored by Town
3. Restore Canal Street & Grass Area to specification.

Leavitt original quote	\$13,271.00
Credit for 12" and 15" pipe	(\$2,694.00)
Eliminate coring	(\$3,600.00)
Transportation Charge	\$500.00
Remove and Install New CB Base	\$350.00
Total Cost	\$7,827.00

Selectman Drew moved to accept the proposal from Leavitt Earthworks for \$7,827.00, Selectman Bourbon seconded a motion. Vote, 4-0

B. Comprehensive Plan: Submission Documents to the State

Dwayne received a letter dated September 25, 2008 from the Senior Planner, State of Maine, informing him that the submittal of the Towns proposed Comprehensive Plan is complete as of 9/25/08, and the document has been accepted for formal review and comment by the State Planning Office. This acceptance activated the review and comment period.

The letter also stated that the Office will review all comments and send the Town written findings on the document's consistency with the Growth Management Act no later than 11/24/2008.

After Dwayne had given the Comprehensive Plan to the State he received a letter from the Hurd Library requesting that the DA Hurd Library that they wanted inserted into the Comp. Plan.

Selectman Bourbon suggested that Dwayne notify the Library that the plan has already been submitted and that they can submit their letter to the State during the review and comment period.

Dwayne explained that the Library would possibly request a meeting with the Board of Selectmen about the possibility of an expansion to the Library.

C. Public Works: Update on Replacement of Diesel Tank

The Diesel Tank has been installed

D. Fire Department: Update on Substation roof, Substation Addition (Moved)

The William H. Hill Firefighters Association went before the Planning Board on October 9th with an application for a 20' X 43.5' addition to the southerly side of the substation. The Planning Board approved their application for a 20' X 44' addition.

The goal is to have the foundation in before winter and finish the addition in the spring. Cliff Foster will work with the Association to replace the long side of the roof, which is the section that is leaking this fall and to finish the roof in the spring after the addition is complete.

E. November Elections: Ballot Clerk Appointments

Christine Dudley Town Clerk requested that the Board of Selectmen appoint the following as Ballot Clerks for the November 4 Election.

Christine M. Dudley		Warden
K. Michelle McDougall	Unenrolled	Ballot Clerk
Sharon Litvinchyk	Democrat	Ballot Clerk
Julie Fernee	Democrat	Ballot Clerk
Wendy Nemec	Democrat	Ballot Clerk
Pam Olick	Democrat	Ballot Clerk
Kathy Pease	Democrat	Ballot Clerk
Sharon Hilton	Democrat	Ballot Clerk
Susan Linscott	Republican	Ballot Clerk
Louise Coffin	Republican	Ballot Clerk
Anne Plante	Republican	Ballot Clerk
Sandy Weymouth	Republican	Ballot Clerk
Cindy Roy	Republican	Ballot Clerk
Lorinda Hilton	Republican	Ballot Clerk
Madeline Blaisdell	Unenrolled	Ballot Clerk

Selectman Folsom made a motion to accept the Town Clerks request for Ballot Clerks (Listed Above), Selectman Bourbon seconded the motion. Vote, 4-0

Reminders: Next Board of Selectmen's Meeting-November 4, 2008-6:30 p.m. Municipal Building

5. New Business:

A. Commitment FY09: Abatement and Supplementals and Municipal Valuation Return

Account: 791

Abatement: \$1,008.25

Selectman Drew moved to approve account 791 for \$1,008.52. Selectman Folsom seconded the motion. Vote, 4-0

Account: 1653

Abatement: \$624.57

Selectman Bourbon moved to approve account 1653 for \$624.57. Selectman Folsom seconded the motion. Vote, 4-0

Account: 761

Supplemental #1: \$2,524.44

Selectman Bourbon moved to approve account 761 for \$2,524.44. Selectman Folsom seconded the motion. Vote, 4-0

Selectman Drew moved to accept the 2008 Municipal Valuation Return. Selectman Bourbon seconded the motion. Vote, 4-0

B. Rescue: Appointments, Staples, Pillsbury, Beaudet & Brown

Chief Murray recommended to the Board for consideration four appointees to the North Berwick Rescue Squad.

Daniel E. Staples as a Driver

Dale Pillsbury as a Driver

Scott Beaudet as a Driver and an EMTB

Erica L. Brown as a Driver

Selectman Drew moved, Selectman Folsom seconded a motion. Vote, 4-0

C. Rescue: Emergency Light Permission for Brown & Staples

Erica Brown and Daniel E. Staples are requesting to operate a red light in their personal vehicles.

Selectman Bourbon moved, Selectman Folsom seconded a motion. Vote, 4-0

Chief Murray sent a letter informing the Board of Selectmen and the Town Manager that Michael Barker has resigned as Assistant Chief Duties, but is staying as a volunteer.

D. Police: Appointment of Jennifer Henaire as Reserve Officer

Chief Peasley and the Town Manager recommends to the Board for appointment, Jennifer Henaire to the Reserve Police Officer position.

Selectman Drew moved to allow the North Berwick Police Department to accept Jennifer Henaire as a Reserve Police Officer position, Selectman Folsom seconded a motion. Vote, 4-0

E. Audit: Update of Audit FY08

The Town of North Berwick had a good Audit this year due to the Town Manager's management proficiency.

F. Budget Committee: Acceptance of Harland Roberts Resignation

Selectman Folsom moved to accept Harland Roberts's resignation from the Budget Committee with much regret, Selectmen Drew seconded a motion. Vote, 4-0

G. Fiscal Year 2010: Establish Town Meeting Date and Review Budget Process

Selectman Drew moved to approve the Timeline for Town of North Berwick Budget Process – FY 2010, Selectman Folsom seconded a motion. Vote, 4-0

H. Parks and Rec.: Request to Fund Town Usage of Personal Cell Phone

Tabled until next meeting when a full Board is present.

I. Portsmouth Shipyard: Request for Funding USS New Hampshire Commissioning

The Board of Selectmen unanimously voted no to the funding of the USS New Hampshire Commissioning.

8. Other Business:

Dwayne informed the Board that two restaurants will be closing in North Berwick and one of the two restaurants will reopen under new management.

9. Review and Approve Warrants and Correspondence:

Warrant: October 14, 2008 -\$14,558.60

Warrant: October 21, 2008 -\$562,210.68

Selectman Folsom moved to accept the Warrants of October 14, 2008 for \$14,558.60 and October 21, 2008 for \$562,210.68, Selectman Bourbon seconded a motion. Vote, 4-0

10. Adjournment:

Selectman Folsom moved to adjourn at 8:33 p.m., Selectman Bourbon seconded a motion.

Vote, 4-0

Respectively Submitted:

Anita Lambert, Stenographer

Original to Town Clerk

Vice Chairman: Paul Danforth

Selectman: Anne Whitten

Selectman: Anthony Bourbon

Selectman: Elaine Folsom

Selectman: Gregg Drew