

North Berwick Board of Selectmen's Minutes: January 23, 2007

NORTH BERWICK BOARD OF SELECTMEN MINUTES JANUARY 23, 2007

Present: Chairman MacDougall, Selectman Abbott, Selectman Whitten, Selectman Moulton, and Selectman Danforth.

Also Present: Gretchen West, Beth Nason, Elaine Folsom, Wayne Hall, Butch Sanborn, Linda Corbin, Francis Hall, Lawrence Huntley CEO, Dwayne Morin.

Chairman MacDougall addressed Dwayne Morin (Town Manager) saying that on behalf of the Board of Selectmen we (the Board) want to offer you thanks and praise for a job extremely well done.

Chairman MacDougall addressed the Board and audience. Besides Dwayne being an excellent Town Manager all during this process, Dwayne also took on the job as Project Manager. He ultimately had two full time jobs and did it with grace, and professionalism. On behalf of the Board we totally appreciate and will never forget it.

The plaque was given to Dwayne Morin and read by the Chairman:
Dwayne Morin; The Board Of Selectmen, On Behalf Of The Citizens Of North Berwick, Express Our Deepest Gratitude For The Dedication, Long Hours And Hard Work You Invested To Bring About To North Berwick Municipal Building Renovation Reflecting Our Communities Warmth And Charm January 23, 2007.

Selectman Whitten echoed the Chairman's words and read a card the Board of Selectman and the employees, working in the Municipal Building, gave to him. Stating that many will walk through

the Municipal Building doors not knowing the work Dwayne did, but they all would, they always would.

Paul Andrade commented that between our two agencies, he appreciates working with Dwayne as he is so even tempered and cooperative and it has been a pleasure going through this whole project with him. "I don't know how you ran the town and were the project manager. Thank you very much."

Lieutenant Peasley commented that on behalf of the Police Department everyone is thrilled at what the department has. We have more room than we could have ever imagined.

Katie Jacques commented that on behalf of the Town Office ladies we are delighted with the new Town Office area. Thank you.

Harland Roberts commented that he was one of the members of the Board of Selectmen that hired Dwayne in 1995. He thinks that the work that Dwayne has done in reference to this building typifies that work that he has done for the town, in every aspect of a Town Managers broad spectrum, since that point in time. "I think we are extremely fortunate to have him".

Chairman MacDougall opened the Board of Selectmen Meeting at 6:37 p.m.

1. Review and Approve Minutes of January 2, 2007

Selectman Danforth moved to accept the Minutes of January 2, 2007 as written, Selectman Abbott seconded the motion. Vote, 5-0

2. Public Input: No Public Input

3. Unfinished Business:

A. Municipal Building: Update on Project

Dwayne discussed with the Board of Selectmen the Municipal Building Project.
Budget vs. Actual (Estimated)

The Municipal Building Project Budget is doing better than anticipated with \$18,230.60 left.

B. Communications: Update

Dwayne updated the Board of Selectmen on the Communication progress.

Dwayne asked the Board's permission to spend \$7,000.00 to \$8,000.00 to go forward with the cost on communication.

Selectman Abbott moved to move forward on the cost for communications, Selectman Moulton seconded a motion. Vote, 5-0

C. Junkyards: (moved) Review Triangle Motors Permit

Dwayne discussed that at the December meeting the Board reviewed Triangle Motors and gave them until the second week in January to bring the Junkyard into compliance. A letter from the CEO dated January 23, 2007 found the junkyard not to be in compliance. Dwayne received a phone call from Lin-Cor stating that they could not meet that dead line because of the warm winter, and the problem of getting the crusher in and the cars out of there.

Linda Corbin commented that their equipment is very heavy. They are unable to get into an area that is soft and not gravel based, and therefore unable to travel around the yard to lift the cars and to drain them and to process them properly, or to bring the crusher in. They are hoping that it will be frozen enough in the next two weeks that they can move in there.

Butch Sanborn commented that in the next two weeks it is the intention to move a loader up there to remove the cars for Mr. Hall.

Linda Corbin commented that she hopes the Board understands what they have been up against.

Selectman Moulton asked if it was correct that within two weeks you are going to take away several cars but there are some cars you are going to keep there and those fluids will be dealt with again in the two week time table.

Linda Corbin answered, "We are going to go in there and do the job and be gone."

Selectman Danforth asked that if everything goes as you believe it will. How long do you think it will take to process the cars?

Butch Sanborn answered that they are going to be there three or four days.

Selectman Moulton commented that once this is done we will then be in 100% compliance.

Linda Corbin answered yes the cars will be completely gone.

Lawrence Huntley CEO commented that he likes what he is hearing tonight on the process the junkyard is taking to be in compliance.

The Board agreed to allow Triangle Motor to be in compliance by the February 20, 2007 meeting.

Selectman Whitten moved to extend the temporary permit until the February 20, 2007, Selectman Danforth seconded a motion. Vote, 5-0

D. Bureau of Labor: Review Violations Progress

Dwayne discussed with the Board that the Town is still moving forward with the violations. There are approximately 15 violations left to fix.

E. Caleb Foundation: Update on Mill Renovation

Caleb Foundation did not receive the Grant that they had applied for. Caleb Foundation will be applying for another Grant and are continuing to move forward.

Reminders: Next Board of Selectman's Meeting-February 6, 2007-6:30 p.m.
 Budget Committee - January 29, 2007-6:30 p.m. Municipal Building
 Budget Committee – February 5, 2007-6:30 p.m. Municipal Building

4. New Business:

A. Parks and Rec.: (moved) Discussion on Exposure Control Plan

Dwayne explained to the Board that the Parks and Recreation committee is here tonight, with questions and concerns.

When the Maine Bureau of Labor was here for review; there were some violations at the Community Center with Parks and Recreation. The concern that they have is primarily the violation with the exposure plan. Under the Bureau of Labor Standard any time town employees supply first aid to anyone we must have an exposure plan.

The Bureau of Labor suggested that the North Berwick Rescue handle first aid for Parks and Rec.

Dwayne explained the new policy for the Town of North Berwick Parks and Recreation Bloodborne Pathogen Policy and Exposure Control Plan which will cover everything. The Policy was submitted by Kristie Michaud.

Dwayne explained that the policy is for incidents that involve blood, nothing else. Beth Nason would like to have a policy that clearly states the reasons why Parks and Rec. would call the Rescue Department in a case of an incident involving blood.

Dwayne explained that the Town has until February 28, 2007 to have all the violations corrected.

B. Personnel: Establish Salaries for FY2008

Dwayne recommended to the Board that the salary increase be set at 3.2 percent.

Selectmen Danforth moved to set salary increase at 3.2 percent, Selectman Abbott seconded a motion. Vote, 4-0-1

C. Budget FY08: Review and Discuss Budget for Ensuing Year

Dwayne and the Board of Selectmen reviewed and discussed the Draft Budget Comparison FY 2001-2008.

Dwayne and the Board reviewed and discussed: Warrant for the Town Meeting-Town of North Berwick, Maine – March 31, 2007.

Dwayne discussed with the Board the Road Capital Improvement Plan Update 2008.

D. Town Report: Dedication and Cover for Town Report

Dwayne and the Board of Selectmen discussed who the Town Report would be dedicated to and what would be placed on the cover.

E. Grievance: Establish Meeting to Hear No. Berwick Benevolent Assoc. Grievance

Dwayne reported that the two grievances have been forwarded to the Board to review and under the Union Agreement you must meet with them within 10 days, after that you have 5 days to respond.

Dwayne recommended to the Board that we meet next Wednesday on January 31, 2007 in Executive Session with Town Attorney at 6:30 p.m.

F. School Consolidation: Thursday January 25, 2007 7PM Noble High School

Dwayne informed the Board that they are invited to hear the Governor and the Commissioner of Education discuss School Consolidation on January 25, 2007 at Noble High at 7:00 p.m.

G. Rescue: Authorization to operate Emergency Light

Selectman Whitten moved to accept David Nixon to operate an Emergency Light, Selectman Abbott seconded a motion. Vote, 5-0

H. Hussey Seating: Luncheon on February 13, 2007 Noon

Dwayne received a call today from Hussey Seating and they would like to invite the Board to lunch on February 13, 2007 at noon.

5. Other Business – Personnel – 1 MRSA 405(6)(A) & (D)

Dwayne and the Board discussed when to hold an open house for the Municipal Building.

Dwayne recommended that the Board accept Ben Gumm's resignation.

Selectman Abbott moved to accept Ben Gumm's resignation, Selectman Moulton seconded a motion. Vote, 5-0

- **Personnel: 1 MRSA 405(6)(A) & (D)**

Selectmen Whitten moved to go into Executive Session - Personnel: 1 MRSA 405(6)(A) & (D) from 10:15 to 10:30, Selectman Abbott seconded a motion. Vote, 5-0

6. Review and Approve Warrants and Correspondence:

Warrant: January 9, 2007 - \$ 435,777.60

Warrant: January 23, 2007 - \$ 252,972.70

Selectman Abbott moved to accept the Warrants for: January 16, 2007, and January 23, 2007, Selectman Moulton seconded a motion. Vote, 5-0

7. Adjournment:

Selectman Whitten moved to adjourn to the Municipal Building at 10:45 p.m., Selectman Moulton seconded a motion. Vote, 5-0

Respectively Submitted:

Anita Lambert, Stenographer

Original to Town Clerk

Chairman: Jay MacDougall

Vice-Chairman: Nancy Moulton

Selectman: Barry Abbott

Selectman: Anne Whitten

Selectman: Paul Danforth