

**North Berwick Board of Selectmen's Minutes: August 21, 2007**

**NORTH BERWICK BOARD OF SELECTMEN MINUTES AUGUST 21, 2007**

**Present:** Chairman Moulton, Selectman Whitten, Selectman Bourbon and Selectman Folsom

**Also Present:** Mallory Schafer, Craig Skelton and Dwayne Morin.

**Absent:** Selectman Danforth,

Chairman Moulton opened the Board of Selectmen Meeting at 6:30 p.m.

**1. Review and Approve Minutes of August 7, 2007**

Selectman Folsom moved to accept the Minutes of August 7, 2007 as written, Selectman Bourbon seconded the motion. Vote, 3-0-1

**2. Public Hearing 6:35 pm – Amendments to the Traffic Ordinance:**

Chairman Moulton opened the Public Hearing at 6:38 p.m.

Chairman Moulton read into the record:

For the Town of North Berwick, Maine for the Proposed Amendments to:

“An Ordinance to Regulate Traffic in the Town of North Berwick, Maine”

## Public Notice

To, Dwayne G. Morin, Resident of North Berwick, Maine in the County of York and State of Maine.

*Greeting:*

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of North Berwick that the municipal officers of said town will meet at on August 21, 2007 at 6:35 p.m. o'clock in the Municipal Building Room 212 and then and there consider amendments of the following ordinance:

***An Ordinance to Regulate Traffic in the Town of North Berwick, Maine***

1.) Amend Article VI Parking Sec. 4 b. –

**Currently reads:** The East and West Side of Lebanon Road between the intersection of Wells Street (Route 9) northerly to the water tank on Route 4.

**To Read:** The East and West Side of High Street between the intersection of Wells Street (Route 9) northerly to the Hurd School.

**Explanation:** Change Lebanon road to High Street and change water tower (does not exist) to Hurd School.

2.) Amend Article VI Parking Sec. 4 d. –

**Currently reads:** The North and South Side of Wells street between the intersection of Route 4 easterly to the River bridge as designated by the signs reading “No Parking”.

**To read:** The North and South Side of Wells street between the intersection of Route 4 easterly to Market Street.

**Explanation:** Extend No parking to past Dunkin Donuts on the north side and Market Street on the South Side.

3.) Amend Article VI Parking Sec. 4 h. -

**Currently reads:** The east and west side of Market St. between the intersection of Madison St. northerly to Wells Street (Route 9) as designated by the signs reading “No Parking”.

**To read:** The entire east side of Market St. and the west side of Market St. between the intersection of Madison St. northerly to Wells Street (Route 9) as designated by the signs reading “No Parking”.

**Explanation:** Market Street- Add east side from Madison Street to Main Street as no parking area.

4.) Amend Article VI Parking Sec. 4 -

**To read:** k. The southern side of Church Street.

**Explanation:** Add No parking on the south side of Church Street.

**To read:** l. The east and west side of Burma Road.

**Explanation:** Add No parking on Burma Road.

5.) Amend Article VI Parking Sec 8 -

**Currently reads:** ALL NIGHT PARKING No vehicle shall be parked on any street in the Town of North Berwick between the hours of 12 o'clock midnight and 6:00 o'clock a.m. from November 1<sup>st</sup> through March 31<sup>st</sup>. This regulation shall not apply to physicians on emergency and professional calls. No vehicle shall be parked at any time on a public way in such a manner as to interfere with snow plowing or snow removal.

**To read:** ALL NIGHT PARKING No vehicle shall be parked on the west side of Market Street from the Fire Station to Kennebunk Savings Bank between the hours of 12 o'clock midnight and 6:00 o'clock a.m. No vehicle shall be parked on any street in the Town of North Berwick between the hours of 12 o'clock midnight and 6:00 o'clock a.m. from November 1<sup>st</sup> through March 31<sup>st</sup>. This regulation shall not apply to physicians on emergency and professional calls. No vehicle shall be parked at any time on a public way in such a manner as to interfere with snow plowing or snow removal.

**Explanation:** No overnight Parking on the West Side of Market Street from Kennebunk Savings Bank to Fire Station

The public will be given an opportunity to be heard prior to the consideration of the above amendments to the ordinance by the Board of Selectmen.

Given under our hands this 7<sup>th</sup> day of August 2007.

Selectmen of North Berwick, Maine

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Nancy Moulton, Chair

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Paul Danforth

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Anne Whitten

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Elaine Folsom

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Anthony Bourbon

A true copy

Attest:

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Janet E. Belmain, Town Clerk

Chairman Moulton closed the Public Hearing at 6:45 p.m.

**A. Traffic Ordinance:** Adopt Amendment

Chairman Moulton asked that a motion be made to accept the ordinances as presented.

Selectman Folsom moved to accept the revised addition of the North Berwick Traffic Ordinance, Selectman Bourbon seconded a motion. Vote, 4-0

**3. Public Input:** No Public Input

**4. Unfinished Business:**

**B. April Storm:** Update on Damage from April 16, 2007 Storm

Dwayne provided the board with a spreadsheet regarding the roads from the April 16, 2007 Storm Damage.

Dwayne updated the board on the April Storm. The town has received \$155,000.00 from FEMA for damage the town incurred from the April Storm. The town and FEMA re-measured Little River Road. The town measured 350 square feet, FEMA measured 220 square feet. FEMA will grant additional funds for the Little River Road.

The town hopes by August 24, 2007 all of the April Storm damage roads will be repaired and re-paved.

### **C. Road Work:** Update, Bidding Information

Dwayne discussed with the Board that the town's first round of paving to date is over budget. On Oakwoods Road the shim and overlay went over 261 tons and the overlay on Valley Road went over 138 tons.

To date the town is \$20,000.00 over budget regarding road projects.

Dwayne and Mike will look at the remaining road projects and make a decision on how the scope can be changed to stay within the road budget for this year.

Dwayne discussed with the Board the Project Summary for FY 2008.

Dwayne explained to the Board the draft Bidding Application packet (Pre-qualification Questionnaire) that the Bidding Committee has developed.

Dwayne discussed with the Board that he would like to move forward in writing a grant application to upgrade Canal Street to provide parking, pave the road, and put underground drainage, lighting, electricity and power for the Mill Field.

Dwayne asked permission from the Board to use road funds to do a preliminary layout that will be done by engineers for Canal Street. The preliminary layout is needed in order to apply for the grant.

Chairman Moulton asked that Dwayne contact Caleb Foundation to discuss what the Foundation could contribute towards the engineering on Canal Street.

Dwayne will develop a document for the Board to sign to be sent to the State for crosswalks in North Berwick.

### **D. Parks and Rec.:** Community Center CIP

Dwayne has sent out packages to local contractors for bidding.

Dwayne also gave Pike Industries a bid package for paving. The bidding prices are due on August 30, 2007.

**Reminders:** Next Board of Selectmen's Meeting-September 4, 2007-6:30 pm Municipal Building

## **5. New Business:**

### **A. Commitment FY08: (moved)** Commitment Report, Established Tax Rate for FY2008

Dwayne explained to the Board that the Board will need to establish the tax rate for the ensuing year.

Dwayne discussed with the Board the Town of North Berwick Municipal Tax Rate Calculation Form.

Craig Skelton (Town Assessor) explained the assessment for the Town of North Berwick.

Dwayne recommending to the Board to establish a tax rate of \$10.55 which will be a twenty five cent increase over last year.

Selectman Bourbon moved to set the Tax Rate at 10.50, Selectman Folsom seconded a motion. Vote, 3-1

Craig Skelton explained to the Board the Property Tax and Rent Refund Program that would apply to the citizen's of North Berwick.

For the citizen's awareness; the Town of North Berwick will place information in the Town's Newsletter on the Property Tax and Rent Refund Program.

### **B. Commitment 07: Abatement**

Abatement Request:

David G. Fall & Joy Simon

Map 10, Lot 73-4

Abatement: \$965.38

Selectman Whitten moved to accept David G. Fall & Joy Simon, Map 10, Lot 73-4, Tax Abated \$965.38, Selectman Folsom seconded a motion. Vote, 4-0

### **C. Census: (moved) Discuss Participation in LUCA**

Dwayne explained to the Board that the town received a packet from the United States Census Bureau.

The Census Bureau is asking every town in the State of Maine to participate what they are calling a local update Census Addresses (LUCA) Program. The Census Bureau estimates it will take between 105 to 1,575 hours for the town's to complete the Census Addresses.

The North Berwick Employees will need special training and there is no reimbursement from the Federal Government.

The Census Bureau permits the towns to opt out of the LUCA Program. The towns that decide to opt out of the LUCA Program need to address the reasons why they have decided to not complete the program.

The Town of North Berwick does not have the staff available to dedicate to the LUCA Program.

Selectman Folsom moved to opt out of the LUCA Program, Selectman Bourbon seconded a motion. Vote, 4-0

#### **D. Mill Field Festival:** General Discussion on Festival

Dwayne informed the Board that the Mill Field Festival went well. There was an issue with power which was blowing circuit breakers at the fire station.

In the future the Town's Newsletter will have an article on what is going on at the Festival and ask for volunteer assistance.

#### **E. Rescue:** New Appointments – Hendrick, Pillsbury, Charleston, Goodness

The Rescue Department would like to have the Board of Selectmen appoint four additional members:

Robert Hendrick (EMT Basic/Driver), Jeremie Pillsbury (EMT Basic/Driver), and Nicholas Charleston (Driver), Jeff Goodness (EMT Basic).

Selectman Bourbon moved to accept the appointments for the four individuals to the Rescue Squad, Selectman Folsom seconded a motion. Vote, 4-0

#### **F. Municipal Building:** Install Awning to Back Entrance

Dwayne informed the Board that he has been researching a solution to a problem with the rear entrance door of the Municipal Building. The new dormer sends all the water off the roof right over the new entrance door. In the summer and spring time it is an annoyance, but in the winter time it becomes an icing hazard. A solution is to place an awning over the rear entrance door.

Dwayne will contact the architects on a solution for a structure to be place over the rear entrance door.

#### **6. Other Business:**

The Board of Selectmen signed appointments for the following members:

Christine Dudley-Deputy Registrar of Voters  
 Madeline Blaisdell-Parks & Recreation Member (exp 6/30/2009)  
 Peggy Curtis-Parks & Recreation Member (exp 6/30/2009)  
 Richard Reynolds- Parks & Recreation Member

#### **7. Review and Approve Warrants and Correspondence:**

Warrant: August 14, 2007- \$47,126.28  
 Warrant: August 21, 2007- \$454,740.98

Selectman Folsom moved to accept the Warrants for: August 14, 2007 and August 21, 2007  
 Selectman Bourbon seconded a motion. Vote, 3-0

**7. Adjournment:**

Selectman Folsom moved to adjourn at 9:30 p.m., Selectman Bourbon seconded a motion.  
Vote, 3-0

Respectively Submitted:  
Anita Lambert, Stenographer

Original to Town Clerk

Chairman: Nancy Moulton

Vice-Chairman: Paul Danforth

Selectman: Anne Whitten

Selectman: Anthony Bourbon

Selectman: Elaine Folsom