

North Berwick Board of Selectmen's Minutes: September 4, 2007, 2007

NORTH BERWICK BOARD OF SELECTMEN MINUTES SEPTEMBER 4, 2007

Present: Chairman Moulton, Selectman Whitten, Selectman Bourbon and Selectman Folsom

Also Present: Richard Reynolds, Madeline Blaisdell, Nikki Michaud, Kristie Michaud, Peggy Curtis and Dwayne Morin.

Absent: Selectman Danforth,

Chairman Moulton opened the Board of Selectmen Meeting at 6:33 p.m.

1. Review and Approve Minutes of August 21, 2007

Selectman Folsom moved to accept the Minutes of August 21, 2007 as corrected, Selectman Whitten seconded the motion. Vote, 4-0

2. Public Input: No Public Input

4. Unfinished Business:

A. April Storm: Update on Damage from April 16, 2007 Storm

Dwayne informed the Board that the storm damaged roads have been completely repaired.

FEMA has given the town extra funds for Little River Road.

B. Road Work: Update, Bidding Information

The town is waiting for permits on Governor Goodwin Road from the Army Corp.

The Town plans to have Boyle Road paved and repair the 100 feet of Chadborne Lane.

Dwayne spoke with Caleb Foundation and asked if he could speak with their engineering firm and figure what it would cost for them to do a road layout.

The Caleb Foundation was interested in sharing the cost of Canal Street layout.

Dwayne will have more information for the Board on the September 18, 2007 meeting regarding Canal Street.

C. Parks and Rec.: (moved) Community Center CIP Bid Results

The town received the bids from contractors for ground work and paving to be done at the Community Center.

The low bidders were Pike Industries for paving and Guy and Son for ground work.

Parking Lot: \$60,000.00.

The Multi Purpose Field: \$26,000.00

Basket Ball Court: \$24,000.00

Engineering: \$2,500.00

Electrical: \$2,600.00

Dwayne suggested to the Board that a vote would be needed to take funds for engineering from Balance Forward Funds from Parks and Recreation and utilize the remaining balance from Capital Improvement Funds for the Capital Improvement for the basket ball court, paving for the parking lot and building the multi-purpose field.

The lighting for the skating rink will have a physical switch on the pavilion and a timer inside the Community Center to control the amount of time the lights can remain on.

Selectman Bourbon suggested having Lexan placed around the lights to protect them from damage.

Selectman Folsom moved to take \$2,500.00 for engineering for the Capital Improvements for this year from Balance Forward for Parks and Recreation, Selectman Whitten seconded a motion. Vote, 4-0

Selectman Whitten moved to award the paving contract for the parking lot and basketball court to Pike Industries and award the multi-purpose fields and the building of the basketball courts to Guys and Son, Selectman Folsom seconded a motion. Vote, 4-0

Dwayne will contact Gray and Osgood about the lighting and electrical work for the Community Center.

D. Municipal Building: Install Awning to Back Entrance

Dwayne provided the Board a description and drawing of an awning for the back entrance to the Municipal Building.

Dwayne contacted Oak Point to obtain an estimate to design a permanent awning for the back door of the Municipal Building; the town is waiting to receive an estimate for the back door awning. He has discussed the project with a builder, but before disclosing his price wanted to discuss how projects of this size would be handled.

Dwayne and the Board discussed that the Town of North Berwick will advertise bidding projects to the public.

Dwayne will advertise to the public that the town is looking for bids to construct an awning for Municipal Building. He will hold a meeting to describe the project to prospective bidders.

Reminders: Next Board of Selectmen's Meeting-Sept. 18, 2007-6:30 pm Municipal Building

5. New Business:

A. Hillside Cemetery: DEP Violation

Dwayne discussed with the Board that the Cemetery Trustees had requested at a previous meeting permission to harvest the wood on the back expansion parcel and utilize the funds for the construction of a new tomb.

The Cemetery Trustees had signed a contract with Gilpatrick Logging of Lebanon to do the logging.

A complaint was file with the Code Enforcement Officer from the DEP that the logging operation was damaging the stream running through the property.

The DEP confirmed that there are violations of the Natural Wetland Protection Act on the stream at Hillside Cemetery.

Gilpatrick Logging had laid down trees to cross the stream, which resulted in damaging the stream.

The DEP contacted the town because the town owns the Hillside Cemetery property and will be found in violation.

All work has stopped and the DEP has requested temporary measures be used to restore the stream bed and banks with a permanent repair to be completed once determined by the DEP.

The DEP gave the Cemetery Trustees permission to remove the logs that are already down as long as there is no more damage done to the stream.

Gilpatrick Logging will be able to continue logging after the stream is repaired, but will have to cross the stream at another location.

Dwayne will have a site walk with the DEP on September 6, 2007 to discuss what needs to be done to repair the damage to the stream.

Dwayne informed the DEP that the town will cooperate with them fully to restore what is required.

Dwayne informed Gilpatrick Logging that the town will be requiring them to perform the work to DEP's satisfaction.

B. Code Enforcement: Appoint Deputy Plumbing Inspector-Joe Rousselle

Dwayne has spoken to the South Berwick Town Manager and Joe Rousselle and they would be willing to cover for Lawrence Huntley CEO in North Berwick while he is away or on vacation

Dwayne recommended to the Board that Joe Rousselle from South Berwick be appointed as the Deputy Plumbing inspector.

Selectman Bourbon moved to appoint Joe Rousselleau as the Deputy Plumbing inspector, Selectman Whitten seconded a motion. Vote 4-0

C. Town Meeting FY09: Discuss Schedule for Next Year's Budget Cycle

Dwayne Discussed with the Board the Timeline for the Town of North Berwick Budget Process-FY 2009.

Dwayne provided the Board with a Town Meeting Time Table for the end of March and a Time Table for the beginning of April.

Dwayne recommended to the Board that Town Meeting be set for Saturday April 5, 2008 to allow sufficient time to complete the budget.

Selectman Bourbon moved to set Town Meeting on April 5, 2007, Selectman Folsom seconded a motion. Vote, 4-0

D. Surplus Equipment: Highway Plow Truck

Dwayne updated the Board that the Highway Truck was bid out at \$3,500, with no bids taken.

The Board asked that Dwayne provide them with a price on scrap metal for the Highway Truck. The price for scrap metal for the Highway Truck was \$800.00.

Two contractors gave Dwayne a price of \$1,000.00 for the Highway Truck.

Dwayne recommended that the town put out a small ad for \$1,000.00 minimum bid by September 17, 2007 for the Highway Truck.

E. Commitment FY08: Assessment Error

Dwayne and the Town Assessor will meet with Pratt & Whitney over an assessment error.

6. Other Business:

Dwayne informed the Board that the town received property, building, automobiles, crime and casualty insurance refund.

7. Review and Approve Warrants and Correspondence:

Warrant: August 28, 2007- \$8,588.75

Warrant: September 4, 2007- \$32,582.10

Selectman Folsom moved to accept the Warrants for: August 28, 2007 and September 4, 2007
Selectman Whitten seconded a motion. Vote, 4-0

7. Adjournment:

Selectman Whitten moved to adjourn at 8:34 p.m., Selectman Folsom seconded a motion.
Vote, 4-0

Respectively Submitted:
Anita Lambert, Stenographer

Original to Town Clerk

Chairman: Nancy Moulton

Vice-Chairman: Paul Danforth

Selectman: Anne Whitten

Selectman: Anthony Bourbon

Selectman: Elaine Folsom