

NORTH BERWICK BOARD OF SELECTMEN MINUTES

JUNE 28, 2022

Present: Chairman Galemmo, Selectman Hall, Selectman Johnson, Jr., Selectman Johnson, Sr.

Absent: Selectman Cowan

Also Present: Dwayne Morin

Chairman Galemmo opened the meeting at 6:30 pm.

1. PLEDGE OF ALLEGIANCE

2. REVIEW AND APPROVE MINUTES OF JUNE 7, 2022

Selectman Johnson, Sr. motioned to approve the minutes of May 17, 2022 as written. Selectman Hall seconded the motion. VOTE: 4-0

3. PUBLIC INPUT N/A

4. UNFINISHED BUSINESS:

A. COMMUNICATION TOWER: Update on Plans

Dwayne stated that Civil Consultants has finalized the sketch plan for the tower location and the Water District Superintendent has approved the location of the tower. The next step will be to apply to the Planning Board to receive our Conditional Use permit. Dwayne stated he would like the Selectmen to review prior to applying for the CU permit. Dwayne reminded the Board that the tower is not a timber tower and if it falls, it will collapse inside itself. Selectman Johnson, Jr. asked how tall it was in comparison to Wells and Dwayne stated it is going to be ten feet taller than the Wells tower. Wells is ninety feet and ours will be one hundred feet. Sanford is one hundred twenty feet.

Dwayne stated that we have received an updated quote on the tower and due to shipping and steel costs, the tower has increased in cost by about \$11K from \$45K - \$56K. Dwayne did place some extra funds in the budget, 10K for miscellaneous and \$14,400 for repeater licenses for 3 years that we could tap into for construction of the tower and then replenish in future budgets. Dwayne is hoping that other costs do not continue to climb and that the tower costs hold stable. He explained that due to rapid cost increases, the quotes are only good for three days and is hoping that it can get through the Planning Board by the end of the summer without seeing many more price increases.

Dwayne stated that one thing that the Water District asked us to do is to not plant grass as they do not want to have to mow and would like a gravel pad placed instead. He stated they will do all the plowing but does not want to have to mow around the tower. Dwayne stated that would not be a problem.

Selectman Hall motioned that we move forward on the communications tower that is going to the Planning Board for approval. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

Reminders: Next Board of Selectman's Meeting – July 12, 2022 - 6:30 P.M.

5. NEW BUSINESS:

A. SPECIAL TOWN MEETING: Review Warrant

Dwayne drafted the Special Town Meeting warrant for the Board's review. Selectman Hall inquired about the wording one of the last paragraphs which states "*Any person who is not registered as a voter may not vote in any election. Hereof fail not make due service of the warrant and return of your doings at the time and place of the meeting*" and would like clarification. Dwayne explained it basically says that we have provided due diligence in stating what the warrant is and stating the date and time of the meeting including the return and further explained that is just legal verbiage that is included in the warrants.

Dwayne stated that the Special Town Meeting relates to the Rescue Department. He explained that we are going to take \$80,000 from Undesignated Funds and \$185,000 from taxation to keep our taxation number down. He has also sent the information to the Budget Committee so that they are aware of the July 12th meeting and the July 26th Special Town Meeting. The Community Center is booked for the Special Town Meeting. He does have three confirmations from Budget Committee members for the meeting on July 12th. The Budget Committee recommendations is what breaks it down. They need six members for the quorum. He has four right now but is certain they will have six.

Selectman Johnson, Jr. asked how the voters will be notified of the Special Town Meeting. Dwayne stated that it is on the Town's website and is going on the Facebook page as well. Dwayne also said that he could put together a newsletter that could be sent out as well.

B. RESCUE: Repair Quote for Overhead Doors

Dwayne indicated that the garage doors at the Rescue need some work done to them that was not budgeted. The automatic doors openers have begun to malfunction. The door actually closed while the ambulance was leaving the station causing damage to the ambulance. When we tried to have them repaired, the unit is no longer serviceable as parts are not available and the sensors do not work properly. We have received a quote from Overhead door to replace the door openers and installing light curtains instead of sensors for around \$5,000.00. I would like to have the work completed as soon as possible and have asked the Rescue Chief to schedule replacement as soon as possible after the Board's June 28th meeting. Dwayne recommends taking the funds from unanticipated equipment repair fund.

Selectman Hall motioned to expend \$5,000 from Undesignated Funds to fix the overhead doors at the Rescue Station. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

C. MMA: Election of LPC Member

Dwayne stated there are three people running for LPC, which is himself, Lori Smith of Kennebunkport, and William Moore of Kennebunk.

Selectman Hall motioned that we sign the ballot for Dwayne Morin and Lori Smith for the Maine Municipal LPC. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

D. VACATION: Matt LeConte Request to Bring Hours Forward

Dwayne stated that Matt has 14 hours over that he is allowed to bring forward. It has been very busy so he has not been able to use the vacation time so he is asking that he be able to bring it forward.

Selectman Johnson, Sr. motioned that Matt LeConte be allowed to carry the 14 hours of vacation forward. Selectman Johnson, Jr. seconded the motion. VOTE: 4-0

E. COMMITMENT FY23: County Tax Assessment

Dwayne stated that the increase is \$14,000 from last year. The county assessment is going to be \$405,209.33.

Selectman Hall motioned that we sign the Assessor's Return for the County of York. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

6. OTHER BUSINESS:

Dwayne stated we are starting to work on commitments and we have good news and bad news. The good news is that we gained about \$13 Million Dollars in new value which is new construction. The bad news is that we lost \$13 Million Dollars from Pratt. It basically ends the same level that we were last year as far as value.

7. REVIEW AND APPROVE WARRANTS AND CORRESPONDENCE:

Warrant:	June 14, 2022	- \$ 0
Warrant:	June 21, 2022	- \$674,625.82
Warrant:	June 28, 2022	- \$ 151,251.87

Selectman Hall motioned to approve the Warrant of June 21, 2022 for the amount of \$674,625.82 and the Warrant of June 28, 2022 for the amount of \$151,251.87. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

8. Adjournment:

Selectman Hall motioned to adjourn the meeting at 7:27 pm. Selectman Johnson, Sr. seconded the motion. VOTE: 4-0

Respectively Submitted,
Jennifer Berard, Stenographer

Original to Town Clerk

Chairman: Charles Galemmo

Selectman: Jonathan Hall

Selectman: Michael Johnson, Jr.

Selectman: Wendy Cowan

Selectman: Michael Johnson, Sr.