

North Berwick Budget Committee Minutes
February 8, 2016
6:30 p.m.

Present: Lynn Manley, Laura Shaw, Gregg Drew, Reginald Toussaint, Rebecca Hopper, Julie Fernee, Maurice Dolbec and Patrick McLaughlin .

Also Present: Dwayne Morin

Vice Chair Shaw opened the meeting at 6:35 p.m.

Vice Chair Shaw led the Committee in the Pledge of Allegiance.

Review of Committee Recommendations:

Dwayne presented the committee with meeting minutes for the previous meeting. It was moved by Gregg and seconded by Maurice to approve the minutes as amended. Vote 8-0 in favor.

Public Input:

There was no Public Input.

Non-Money Article

Vice Chair Shaw read Article 6 regarding *Tax Due dates and Interest Rate* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Gregg and seconded by Maurice ought to pass. Vote 7-0-1 in favor.

General Government Articles:

Vice Chair Shaw read Article 4 regarding *utilization of revenues to reduce taxation* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 9-0 in favor.

Vice Chairman Shaw read Article 22 regarding *General Government Appropriations* of \$664,800.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$664,800.00 with \$10,00.00.00 from designated fund balance as follows:

Administration	\$196,890.00
Town Office Salaries	\$166,000.00
Board of Selectmen	\$5,200.00
Health Officer	\$500.00
Code Enforcement Salary	\$52,000.00
Code Enforcement Administration	\$23,165.00
Tax Assessment	\$55,655.00
Town Manager Salary	\$100,920.00
Town Manager Administration	<u>\$35,520.00</u>
	\$664,800.00

Dwayne recommended an amended to reduce the Administration costs to \$195,890 due to cost savings in the Equipment line item. It was moved by Gregg and seconded by Maurice to amend the article to ought to pass \$664,100.00 with \$10,000.00 from Undesignated Fund Balacne as follows:

Administration	\$195,590.00
Town Office Salaries	\$166,000.00
Board of Selectmen	\$5,200.00
Health Officer	\$500.00
Code Enforcement Salary	\$52,000.00

Code Enforcement Administration	\$23,165.00
Tax Assessment	\$55,655.00
Town Manager Salary	\$100,920.00
Town Manager Administration	<u>\$35,520.00</u>
	\$664,100.00

Vote 9-0 in favor.

Vice Chairman Shaw read **Article 23** regarding ***Town Reports*** of \$5,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Gregg and seconded by Pat ought to pass \$5,000.00. Vote 9-0 in favor.

Vice Chairman Shaw read **Article 24** regarding ***Debt Service – Municipal Building Fund Appropriation*** of \$95,915.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Gregg ought to pass \$95,915.00. Vote 9-0 in favor.

Vice Chairman Shaw read **Article 25** regarding ***Insurance Appropriations*** of \$200,500.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$200,500.00, as follows:

Insurance	\$90,500.00
FICA For All Employees	<u>\$110,000.00</u>
	\$200,500.00

Vote 9-0 in favor.

Vice Chairman Shaw read **Article 26** regarding ***General Assistance Appropriation*** of \$10,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$10,000.00 from Undesignated Fund Balance. Vote 9-0 in favor.

Vice Chairman Shaw read **Article 27** regarding ***Unanticipated Expenses Appropriation*** of \$5,000.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass \$5,000.00 from Undesignated Fund Balance. Vote 9-0 in favor.

TIF Articles

Vice Chairman Shaw read **Article 42** regarding *Canal Street Affordable Housing Development District* public purpose report along with the Board of Selectmen/Town Manager Recommendation. It was moved by Gregg and seconded by Maurice ought to pass Vote 9-0 in favor.

Vice Chairman Shaw read **Article 43** regarding *Canal Street Affordable Housing Tax Increment Financing District Appropriation* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 9-0 in favor.

Town Board Articles:

Vice Chairman Shaw read **Article 28** regarding *Town Board Appropriations* of \$21,500.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie to table article after much discussion so that Budget Committee can recommend to Board of Selectmen to remove the Conservation/Agricultural Commission request to another article. Vote 9-0 in favor.

Vice Chairman Shaw read **Article 29** regarding *designation of certain parcels as Town Forest* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 5-4 in favor.

Vice Chairman Shaw read **Article 30** regarding *Food Soveriengty Resolution* along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass. Vote 8-0-1 in favor.

Protection Article

Vice Chairman Shaw read **Article 13** regarding *Street Lights, Hydrant Rental and Dispatch Services Appropriation* of \$255,475.00 along with the Board of Selectmen/Town Manager Recommendation. It was moved by Maurice and seconded by Julie ought to pass as follows.

Street Lights	\$46,000.00
Hydrant Rental	\$120,900.00
Dispatch Services	<u>\$88,575.00</u>
Total	\$255,475.00

Dwayne Recommended that the Budget Committee reduce the Dispatch Service budget to \$86,000.00 as the contract for Dispatch Services with Sanford calls for the rate to increase by the CPI-W and this year it did not increase therefore no need to increase the budget. It was moved by Gregg and seconded by Pat to amend as ought to pass as follows:

Street Lights	\$46,000.00
Hydrant Rental	\$120,900.00
Dispatch Services	<u>\$86,000.00</u>
Total	\$252,900.00

Vote 9-0 in favor.

Adjournment

It was moved by Gregg and seconded by Maurice to adjourn at 8:50 p.m.

Respectfully submitted,

Dwayne G. Morin
Town Manager