

North Berwick Board of Selectmen's Minutes: November 17, 2009

NORTH BERWICK BOARD OF SELECTMEN MINUTES NOVEMBER 17, 2009

Present: Chairman Drew, Selectman Danforth, Selectman Bourbon, Selectman MacDougall and Selectman Drew.

Absent: Selectman Folsom

Also Present: Dwayne Morin.

Chairman Drew opened the Board of Selectmen's Meeting at 6:35 p.m.

1. Pledge of Allegiance

2. Review and Approve Minutes of September 15, 2009 & November 3, 2009

Tabled: September 15, 2009 Minutes

Selectman Danforth moved to accept the November 3, 2009 Minutes as amended, Selectman MacDougall seconded a motion. Vote 4-0

3. Public Input: No Public Input

4. Unfinished Business:

A. Roads and Maine Community Foundation Grant: Update

All the roads in North Berwick have been completed for this year.

Pike Industries finished the sidewalk in the Mill Field and completed the paving around the Island.

CMP will complete the lighting in the Mill Field on November 19, 2009.

Hussey has built a plate that will go underneath the Dummy light with a skirt to hide the bolt plate.

B. Budget Committee: Applications

The Town has received one Budget Committee application.

Reminders: Next Board of Selectmen's Meeting – Dec. 3, 2009 - 6:30 pm Municipal Building

5. New Business:

A. Planning Board: Interview of Julie Morse Patuleia

Interview of Julie Morse Patuleia was tabled.

B. Budget FY11: Discuss Boards Goals on Budget

Dwayne discussed with the Board that when the Town starts the budget process for the ensuing fiscal year a budget package is distributed to the Town's Department Heads and outside organizations. The Department Heads and outside organizations will create a responsible budget that keeps potential increases to a minimum but still maintains the high level of services the Town provides. All costs will need to be scrutinized very carefully to create a responsible budget to be brought before the Budget Committee and ultimately the Town Meeting.

Dwayne discussed with the Board Capital Improvement Plan for 2009.

The roof on the Municipal Building will need to be repaired due to cupped shingles.

Public Works truck placed on hold.

The Town has reduced the road construction pavement maintenance.

The Public Works Back Hoe placed on hold.

The Municipal Building parking lot placed on hold.

Scheduled Roads: 2010/2011

Main Street - Reconstruct - \$245,000.00

West 5 – Pave 3”- \$33,810.00

Oakwoods Road - Shim Pave 1.5” - \$75,320.00

Pine Meadow Drive - Shim Pave 1.5”- \$35,020.00

Dwayne asked the Board in the state of the economy, does the town want to be paving gravel roads or do we want to keep them gravel at this time and concentrate on the paved roads. I have received several e-mails to have West 5 paved that is the only road along the lake that is a town road. West 5 is a good road and to turn the pavement is not going to be a huge expense.

Dwayne provided the Board with a visual and explained that all the roads marked in red have been done since 1996 to 2009 which are almost all the roads in North Berwick. The roads that are (blue) are to be done in the spring of this coming year. Every major road in this town was either repaired or has had an overlay.

Selectman Danforth asked have we promised anybody on West 5 that it would be done.

Dwayne answered that this road has been push about five times.

Dwayne stated that he is still debating on Pine Meadow Drive verses Prospect Street because the Water District is considering replacing the water line next year on Prospect Street. If the Water District replaces the water line on Prospect Street, the town should complete Prospect Street first then Pine Meadow Drive. Prospect Street is the only road we haven't done downtown.

This year the first lease payment was to be put away to replace the fire truck. Dwayne will discuss with the Fire Chief on holding off on the lease payment for a year.

Dwayne will discuss with Mike Dunn the replacement of Public Works truck #4 or if truck #4 is in good condition then the replacement can be put on hold.

There is an 8% increase for Health Insurance and 4% increase for Dental Insurance.

Dwayne placed the Consumer Price Index – Urban Wage Earners and Clerical Workers in the Boards packet with discussions on employee's salaries for this year.

There will be an increase in costs for the Pay-As-You- Throw program. This is the year that the tipping fee increases under the twenty year contract. This is the year that the tipping fee has a \$20.00 a ton bump which is equal to a \$12,000.00 increase in cost. There is a \$90,000.00 balance in the Pay-As-You- Throw program so this is not the crucial year, but going forward in the next couple of years we will need to take look at increasing the bag fees. Dwayne will run another analysis at the end of December and in January inform the Board of the Pay-As-You-Throw program status.

The town has seen a substantial electrical cost savings with Glacier over the past 6 months.

C. Holiday Hours: Discuss Holiday Hours for Offices

Dwayne recommended that the Town Office 2009 Holiday Schedule will be as follows:

Thursday, December 24, 2009 - 8:00 a.m. – Noon

Friday, December 25, 2009 - Closed

Thursday, December 31, 2009 - 8:00 a.m. – Noon

Friday, January 1, 2010 – Closed

Selectman Bourbon moved to accept the Town Office 2009 Holiday Schedule, Selectman MacDougall seconded a motion. Vote, 4-0

D. Mass Gathering: Tree Lighting

Mass Gathering Permit

Date: November 28, 2009

Time: 3:00 p.m. to 5:00 p.m.

Name of Organization: Town of North Berwick

Contact Person: Kristie Michaud

Type of Gathering: Annual Tree Lighting

Location: Mill Field

Number Attending: 100+

Selectman MacDougall moved to accept the Mass Gathering Permit and Parade on November 28, 2009, Selectman Danforth seconded a motion. Vote, 4-0

6. Other Business:

The Town Manager and the Code Enforcement Officer will look into the issue concerning the roof addition at the Fire Department on Morrell's Mill Road.

Great Works Regional Land Trust will be present on December 1, 2009 meeting to discuss Deb-Tone farm.

7. Review and Approve Warrants and Correspondence:

Warrant: November 3, 2009 - \$16,349.07

Warrant: November 10, 2009 - \$13,730.21

Warrant: November 17, 2009 - \$416,363.92

Selectman MacDougall moved to accept the Warrants of November 3, 2009 for \$16,349.07, November 10, 2009 for \$13,730.21 and November 17, 2009 for \$416,363.92, Selectman Danforth seconded a motion. Vote, 4-0

8. Adjournment:

Selectman Bourbon moved to adjourn at 8:30 p.m., Selectman MacDougall seconded a motion. Vote, 4-0

Respectively Submitted:
Anita Lambert, Stenographer

Original to Town Clerk

Chairman: Gregg Drew

Selectman: Paul Danforth

Selectman: Anthony Bourbon

Selectman: Elaine Folsom

Selectman: Jay MacDougall