

NORTH BERWICK, MAINE 03906

MINUTES OF PLANNING BOARD MARCH 13, 2014

Present: Geoffrey Aleva, Mark Cahoon, Rick Reynolds, Jon Morse, Shaun DeWolf, Anne Whitten, Lawrence Huntley, CEO

Absent: Chairman Barry Chase

Also Present: Lee Jay Feldman, Pete St. Onge, Lori St. Onge, Lindsay Badger, Joseph Pelletier, Todd Prevatt, Patricia Dube, Sid Hall, Cindy Versocki, Miranda Rosa, Lauriene Missud Martin, Mike Hodgson, Steve Gray, Steve Mansfield, Heath Mansfield, Jim Fisher, Janet Hocke, Lorinda Hilton, Shirley Barto, Kim Jacques, Mike Jacques, Molly Jacques, John Wojtila, Stan Rice, Charles Galemme, James Lowery, David Derro, Amber Bernier, Ashley Perry, Carl Brezak, Pam Brezak, Jeff Fisher, Diane Perry, Brian Perry, Jennifer Hickey, Lynn Manley, Anna Lane, David Ballard, Jeanne Emerson, Candace Marchand, Aaron Marchand, Melinda Paker, Stephen Rancati, Julie Fernee, Sharon Rylance

1. Call to order:

Geoffrey Aleva is acting Chairman tonight. He opened the Planning Board meeting at 6:30 pm.

Acting Chairman Aleva moved Jon Morse to full voting status.

2. Review Previous Minutes:

Rick Reynolds stated that on Page 5, fourth paragraph from the bottom where it states, "Geoffrey Aleva asked where the closes fire hydrant was located." This should read, "Geoffrey Aleva asked where the closest fire hydrant was located."

Jon Morse motioned to accept the minutes of February 27, 2014 as amended. Rick Reynolds seconded the motion. VOTE: 5-0

3. Current Business:

Acting Chairman Aleva stated that there were several things on the Agenda for tonight. There will be two Public Hearings. The first one is for Dollar General. There will be public comment followed by discussion by the Board. The second item is the Public Hearing for Pratt & Whitney's site plan proposal. There will also be public comment followed by discussion by the Board for this. The third item on the Agenda is for Substance abuse treatment services at 33 Main Street. This is an informational meeting only. There will be no public comment for this tonight. There will be a Public Hearing on March 27th at the Community Center at 6:30 pm.

John Wojtila from the Zaremba Group, located at 14600 Detroit Avenue in Lakewood, Ohio stepped forward to discuss the Dollar General proposal. He introduced Chris Nadeau from Novis Engineering. He stated that they presented their proposal two weeks ago and had received a lot of comments, primarily with the building. He did a quick review for those people that were not at the previous meeting. He stated that they will be located at 33 Elm Street. It is a little over 2 acres and they would be demolishing all of the buildings on the site except for the house beside the river. They are currently speaking with the Historical Society about taking over that house.

Mr. Wojtila went on to discuss the changes that they made to the building design. They added two windows to the store front. They also added a metal canopy to the front façade that is a dark brown color. They added gooseneck fixtures above the sign. They revised the roof pitch to a 5/12 and changed the color of the roof to a dark brown. They also added a brick base on three sides of the building and changed the color of the siding to a natural clay color.

Mr. Wojtila wanted to go over the lighting. He stated that the lights will stay on for 45 minutes after the store closes and then they all turn off. This includes all the light poles and the decorative gooseneck fixtures and some wall packs on the side of the building. He passed out some cut sheets for the lighting to the Board members. He stated that there are three light poles, two at a 20 foot high and one at 13 foot high.

Chris Nadeau stepped forward to discuss the changes on the site plan. He stated that since they are working to give the house to the Historical Society, they are proposing to subdivide the property into two lots. The lot where the house is will be 1.04 acres and the Dollar General property will be 1.57 acres. They are also proposing to annex the abutting lot owned by Ms. Paker by .2 acres.

Mr. Nadeau went on to say that they added some landscaping along the side consisting of 4 trees and 6 shrubs. He stated that they also shortened the truck turnaround a little bit. He stated that they have applied for their DOT permits. They have two storm water permits that they are obligated to get but they are not required until right before construction. They are both permits by rule. He stated that the closest fire hydrant, which was a question that was brought up at the last meeting, is about 150 feet away.

Acting Chairman Aleva asked if Mr. Nadeau had seen the memo from the Southern Maine Planning & Development Commission. Mr. Nadeau stated that he had not seen it yet. Mr. Feldman gave Mr. Nadeau a copy to review. Mr. Feldman told him that a lot of these recommendations were made prior to the changes that they are presenting tonight so some of the issues have been addressed.

Mr. Nadeau stated that they have a driveway off of their drive that goes to the house. He also said that they are keeping some of the pavement that is already there for them to use for parking.

Acting Chairman Aleva reopened the Public Hearing for public comment at 6:42 pm.

Charles Galemme asked what the hours of operation will be and was wondering how many feet the building was away from the road. Mr. Wojtila stated that the hours were Monday through Saturday from 8 am to 9 or 10 pm depending on location and on Sunday from 12 pm to 9 or 10 pm depending on the location. Chris Nadeau stated that it was 90 plus feet set back from the road.

Shirley Barto asked what their footprint size was. Mr. Wojtila stated that the building was 9100 square feet.

Jeanne Emerson who lives at 612 Beech Ridge Road, asked why they feel the need to have a dollar store when there is one in the neighboring city. She also wanted to know where their goods that they sell are manufactured and how old the people are that are manufacturing them. Mr. Wojtila stated that when he was here the last time, he had discussed what the interior was going to be like and the type of merchandise that they were going to sell. He stated that Dollar General has been in business for about six years and they are headquartered in Tennessee. He states that they refer to themselves as "Today's neighborhood general store serving the needs of its customers every day by providing convenience, value and service every day." He stated that it is a store that is geared to everyday needs such as packaged foods, toiletries, towels, candles, etc. He stated that it is not a store where everything is a dollar. Regarding locating in North Berwick, Mr. Wojtila stated that Dollar General had done their market study and analysis. Dollar General told them that they wanted to find a location in North Berwick so Mr. Wojtila found the location of this current site plan for them.

Jeanne Emerson asked again about where the goods were manufactured. Mr. Wojtila stated that they sell a lot of national brand products and they also look for local merchandise to sell. He stated that they are quality products that are sold everywhere. Ms. Emerson asked again where they are made and Mr. Wojtila stated that they are national brands like Kleenex and Frito Lay so it would be wherever they are manufactured. Ms. Emerson stated that they have Hannaford coming into town that will sell food items like this so what else would they sell that people could not get at Hannaford. She is just wondering what the need is for it in our town. Acting Chairman Aleve stated that the use is allowed per the zone. It is at the developer's risk to take their chance to put a store and use their money if it meets our zoning ordinance. It will either thrive or shut down. Ms. Emerson stated that she was against this store coming into town.

Anna Lane asked about the maintaining of the site. She stated that if their headquarters are in Tennessee and they will be responsible for maintaining the site, what will happen if the townspeople are not happy about how it is being maintained. Mr. Aleve stated that if someone has a complaint, they would need to file it with the Code Enforcement Officer. He has the authority to go out and make sure that they are following through with any conditions that were placed on them.

Anna Lane asked how many Dollar General Stores were in Maine. Mr. Wojtila stated that there were none in Maine but there are about 10 or 12 in New Hampshire that have been built within the last couple of years. Sharon Rylance asked where the closest one was located and Chris Nadeau said it was probably in Tilton, NH.

Acting Chairman Aleva closed the Public Hearing at 6:50 pm.

Anne Whitten stated that at the last meeting, they had stated that their hours of operation were going to be 8 am to 9 pm but now they are adding an hour making it until 10 pm. Mr. Wojtila stated that it is either 9 or 10 depending on the location. He said that it could be specific to the location but these are the hours that he has been told. Mr. Aleva stated that the Board would like to have a little more information regarding this the next time they see them.

Acting Chairman Aleva asked Larry Huntley if he had heard anything yet from Underwood Engineering regarding their site plan and Larry stated that he had not heard anything yet. Lee Jay Feldman stated that he had spoken with Valerie from Underwood this morning and she said that they were not ready to provide any comments for tonight but they should have them for the next meeting.

Shaun DeWolf stated that he was reviewing their photometric plan and he said that they still have some lighting spillover on the southwest side. Mr. DeWolf stated that they could probably resolve this by adding some more plantings there.

Jon Morse referred to Sheet C6 of the site plan. He stated that he would like to see the concrete curb stop gone from the plans and just have concrete sidewalk so it is all monolithic. He stated that they had discussed the granite sidewalk issue at the last meeting and Mr. Morse feels that if the concrete curb is removed and made just a concrete sidewalk, there would be no issues. Larry Huntley stated that he discussed the sidewalk issue with Dwayne Morin. Mr. Huntley stated that Mr. Morin is willing to accept a monolithic pour sidewalk with that curb.

Rick Reynolds asked the Board if they were going to be able to review the recommendations that were in the memo from Lee Jay Feldman. Mr. Aleva stated that they could go through some of it. However, he stated that Lee Jay would have to go through it again and compare with the new plans because the memo was done before seeing the updated plans tonight.

Anne Whitten was wondering that since we were going to get updated information from the applicant, then why wouldn't the public be able to ask questions at the next meeting. Larry asked what kind of information she was referring to and Anne stated that the applicant said he was going to bring some more stuff and they still had to review the memo. Geoffrey Aleva stated that they are now in the review process. He stated that if there was a drastic change, then the Board would take a step back and reevaluate. He said that they could always open up the meeting for public comment for people to talk about the changes.

Larry Huntley stated that in reviewing the site plan, he noticed that the bulk storage propane tanks are located at the back of the building. He informed the applicant that our Ordinance requires that they be 75 feet from sideline. The applicant stated that they would take care of it.

Mr. Huntley stated that the next meeting with Dollar General will be April 10, 2014 because the next meeting is a public hearing and they have two applicants for this.

Acting Chairman Aleva went on to the next item on the Agenda which is the continuation of the Public Hearing for Pratt & Whitney's site plan proposal for an expansion.

Bill Thompson from BH2M Engineers stepped forward to discuss the project. He also introduced David Derro and James Lowery from Pratt & Whitney. He asked Mr. Derro to give a brief description of what the building's function is going to be and how it will interface with the existing building. Mr. Derro stated that the expansion is mainly for modular assembly. Modular assembly is a new part of their business. They are still machining and they are still expanding their machining capacity. Modular assembly is basically taking the parts that they have been making for years, putting them together in a kit and shipping them off to various assembly plants throughout the world. He stated that they are looking at a truck coming in about every two hours. They will come in, hook up, pull out the finished goods and drop off the new goods. There will be four bays with a drive up bay. There will be office space inside and also what they call a mapping room. This is where, when they get more specific parts that need to be balanced, they actually balance these parts out so you can give someone a map on how they are going to line up when they are going to assemble them.

Bill Thompson went on to discuss the site improvements. He pointed out an area on the plan where the building will be. He stated that it will be a 24 foot high building and very similar in construction material as the existing plant. They will maintain the same color scheme so it will blend in nicely. He stated that everything about this expansion will be internal. There will be two big roll up doors to bring the interaction between the buildings. There are no new utilities. The water and sewer will come from the existing building. They will be making it one way traffic. The trucks will come in and go through the security gate and will leave on the west side of the building. He stated that the storm water now runs easterly. There are three existing discharge points for storm water. They are not adding any new drainage areas. They are not touching any of the outfalls. Everything will be connected and put back into the existing system. They have done a drainage analysis and a letter was submitted to the town. It was stamped by the storm water engineer. They are hoping to get construction started by the end of April.

Mr. Aleva explained to the public that they have presented this Plan to the Board already. This is their third meeting with the Board.

Acting Chairman Aleva reopened the Public Hearing for public comment at 7:11 pm.

Pam Brezak stated that she lives on Prospect Street and is wondering about how many trucks would be coming through every day. Mr. Derro stated that the estimate right now is one more truck about every 2 hours around the clock. There will be night shifts and weekend shifts. Ms.

Brezak asked if there were still some speed bumps on the road and Mr. Derro stated that there was still some. She stated that the trucks are very noisy when they are going over these bumps. Mr. Derro stated that he would look into making the bumps a little smaller so it wouldn't be as bad.

Mr. Aleva closed the Public Hearing for public comment at 7:14 pm.

Mark Cahoon asked the applicant about how many more jobs this expansion would bring to the area. Mr. Derro stated that he was not allowed to make a comment regarding this at this time.

Jon Morse asked if we had an engine brake ordinance in town and Larry Huntley said we did not. Mr. Morse also asked if there was going to be an entrance and an exit onto the main highway from the new parking lot. Mr. Thompson stated that this was already a gravel parking lot. They just want to clean it up and pave it. There will be no new entry points.

Rick Reynolds motioned to accept the site plan proposal for Pratt & Whitney, Inc. at 113 Wells Street (Map 22, Lot 54). Mark Cahoon seconded the motion. VOTE: 5-0

Acting Chairman Aleva stated that the next item on the Agenda was for the applicant Joseph Pelletier for substance abuse treatment services at 33 Main Street (Map 8, Lot 101). Mr. Aleva reminded everyone that this was an informational meeting only. The Public Hearing for this will be held at the next meeting on March 27, 2014 at the Community Center at 6:30 pm.

Joseph Pelletier stepped forward to discuss the proposal. He introduced Lindsay Badger and Todd Prevatt. Mr. Pelletier stated that he would like to give everyone an introduction of the people involved. He stated that his experience is in law enforcement for 18 years. Three years ago he retired from law enforcement to take a job as a case manager for the York County Adult Drug Treatment Court at Alfred Superior Court. His experience in law enforcement has been in both a local and federal capacity. He stated that he knows that the public comments in some of the social media has been that there will be a lot of problems with crime and people were wondering what the enforcement capabilities would be. He feels that they will be able to handle any situation that may come up.

Lindsay Badger stepped forward to introduce herself. She is currently working at CSI and also part of the Adult Drug Treatment Court as a treatment specialist. She has been doing this for the past three years but has been in the field for 11 years. She has been trained in many different types of treatment which include Differential Substance Abuse Treatment (DSAT). She stated that a lot of people that they treat for DSAT are people in the corrections facility. She is also a DEEP certified clinician for people that get OUI's. She has also done some Intensive Outpatient programs with cognitive behavioral models.

Todd Prevatt stated that he will be the Chairman of the Board. He will be overseeing this project. He is an Intensive Case Manager with the Maine Office of Substance Abuse and Mental Health Service which is through the Department of Health and Human Services. He has been doing this for about 17 years and has a lot of background in substance abuse and mental health. He stated that they will be meeting on a monthly basis to discuss the operations.

Mr. Pelletier stated that the nature of the business that they are proposing is a residential transitional home for folks primarily transitioning from inpatient treatment facilities back into the community. They would bridge the gap between folks that have been introduced to treatment and have had some success with sobriety as a bridge back into the community to get them tied up with community resources such as employment, education, other ongoing treatment services, insurance and housing to help them succeed.

Lindsay Badger stated that they are going to be working with a career specialist and a nutritionist that will come to the residence. They will be contacting York County Community Action and explore any other resources for transportation options. They will also have a van available to help the residents get to other services, however, most of the services will be done in the residence.

Mr. Pelletier stated that they had provided some informational sheets for people to take and review which explains more about the program. They are a non-profit organization. Any profits that are generated from the business, roll back into the business to improve programs. He went on to read their mission:

Our mission is to improve the quality of life of those transitioning into the community through a variety of comprehensive substance abuse services using evidence based practices built on a foundation of overall health and wellness. With a strong focus on individual strengths, clients learn the value of developing a healthy support network that promotes low risk decision making, reduces recidivism, and overall increases the likelihood of success in their recovery.

Mr. Pelletier stated that he and Lindsay have been working through the justice community and a lot of what they have to do is to try and link folks from the justice system to services in the community through inpatient process. He stated that they get very frustrated at times about the length of time it takes to move through the process to get into an inpatient treatment facility and then lack of services from that point on. They would be providing one of these services within this community to bridge the gap between inpatient services and the next step. He stated that these people have already been established in their recovery so this will hopefully help alleviate some of the concerns that the public have about this project. He stated that their website recoverymaine.com is up and running and can help answer any questions regarding what they are all about.

He stated that one of the myths that he wanted to discuss was about the property value of people's homes going down. He stated that Mr. Rice did an excellent job with the property.

There are currently no systems in the building. Plumbing, heating and electrical have all been removed and the walls are totally gutted which is great for them. He stated that they are going to be state licensed so this means that there is another level of oversight. They need to make sure that the residence is brought up to commercial code with fire suppression and meeting all of the requirements that the State has for us to hold an inpatient facility there. They will be having a full service kitchen, three bathrooms and eight bedrooms. They will be maintaining it. They will have their offices in the building so they are not just putting people in this building and leaving them. They will be providing treatment services to both the residents and outpatient services to anyone who needs them from the community.

Ms. Badger stated that the first floor would be their offices and a group space. The residents would be living upstairs on the next two floors. She stated that there is a need for treatment. She stated that people are worried about others coming into the town and bringing people with substance abuse problems here. According to the Office of Substance Abuse statistics, they already are here. There were over 1700 people that accessed treatment services last year and that number is projected to surpass 2000 by the end of 2014. This is only the people that access treatment. There are a lot more people that need help.

Mr. Pelletier went on to discuss the property values again. He stated that after they have remodeled the building, it will be at premium value. Most of the inside work that needs to be done will be completed by North Berwick vendors. He stated that they have received several estimates from quite a few of them in town and they are right on par with other estimates. Another myth that Mr. Pelletier wanted to discuss was regarding what was in North Berwick for these people once they got here. He stated that there was a Hannaford coming to town as well as possibly a Dollar General which means new employment. He stated that many of these people that would be coming to them have established lives. They are not just coming off the street. Most of them have families and employment that they can most likely go back to after they complete their treatment.

Ms. Badger stated that the residents will also be expected to pay rent and the rent they are thinking about charging right now is \$600 per month. Mr. Pelletier stated that people need to pay for these services. It is not a free service. He stated that most treatment services bill insurance companies but the room and board is not covered by insurance so they would have to pay out of pocket for this service. He stated that if they are paying for it out of pocket, they probably want to get sober. He stated that these people have family in the area and they will have scheduled visitations. They will be spending money locally when they come for these visits.

Mr. Pelletier stated that when he met with Mr. Huntley, they were told that they would have to pay a \$4000 impact fee for the number of bedrooms that they are putting in. They are prepared to pay this as well as the property taxes.

Mr. Pelletier went on to discuss the site plan that they submitted. They are not making any exterior changes to the building other than some systems that need to be upgraded for the fire suppression system, which would be a water main adjustment. The foundation is in disrepair so they are proposing that they excavate around the foundation to install a membrane around the rock foundation to prevent leaking. He stated that there is a parking lot at the rear of the building that goes with the property. They are looking to improve this parking lot by paving it.

Mr. Pelletier stated that he also wanted to dispel the myth that the residents would be just hanging out around the sidewalks and loitering. He stated that these people will be holding jobs. When they are not working, they will be involved in treatment. He stated that there is an L created by the building which creates a courtyard on the back side. They are proposing an 8 foot fence on the property line abutting the apartment building so the courtyard would be protected from public view. They could use this area for smoking and barbecuing. Ms. Badger stated that they are responsible for maintaining the outside as well. She stated that the difference between this project and some other sober houses is that the offices are on site and there will be a professional on site at all times.

Mr. Pelletier stated that the residents are also required to do community service in the area. He has already met with Pastor McConnell from the church next door and he is willing to provide community service for repairs around the church. He has met with Chief Peasley and discussed any public safety concerns with him. Ms. Badger stated that it is an abstinence based model so there will be no habit forming medication allowed. Mr. Pelletier stated that they run the drug court in York County as an abstinence based model. They cannot take any substances while they are involved in the program and this will carry over into this program as well. Ms. Badger stated that they will be subject to random drug tests. She stated that if somebody should slip and relapse, we have a designated family member or someone to come assist with leaving the facility. They will not just be kicked out onto the streets. Mr. Pelletier stated that there will be a plan of action in place to get the person back where they need to be. He stated that in a situation where it is a justice based individual, there is probation or law enforcement to help out in that matter.

Mr. Aleva would like them to provide a rudimentary site plan sketch to show the courtyard and where parking goes. He asked if there was a full time counselor 24 hours a day. Mr. Pelletier stated that they would have a Resident Manager on site for 24 hours and both he and Lindsay live in North Berwick and are only about 5 minutes away.

Mr. Aleva asked if this was their first sober living house and Mr. Pelletier stated that it was their initial one. Mr. Aleva also asked them what State permits they would need for their business. Mr. Pelletier stated that they would not initially need any state permit to run the business. They are going to work with a conditional license to begin with and work towards getting a full license within six months. Mr. Aleva asked what is meant by a conditional license. Mr. Pelletier stated that the State will issue a conditional license to operate this facility if work that needs to be done

to the building can be done within a six month period. Mr. Aleva asked if this license is for the counseling services and Mr. Pelletier answered that it was. Ms. Badger stated that they will have a facilities license, a license to run intensive outpatient treatment and a license to run outpatient treatment. Mr. Aleva stated that they would have 16 beds, have men only and have outpatient services. He asked how many people they anticipated coming in for outpatient services and how often. Ms. Badger stated she thought maybe about 10 sessions per week with one person. They will also be running an Intensive outpatient group for both the residents and the public.

Mr. Aleva stated that as a Board, they have to look at parking, where the tenants go to smoke, and the fencing. He also stated that they are going to have to get the Fire Marshall's approval for the building system. He asked them if they had thought about the process for the code review for having 16 people. Mr. Pelletier stated that they will have three full baths on each floor. The first floor bath is ADA compatible because for state licensing, you need ADA access. The fire suppression system will be designed by Freedom Fire and they are tops in the business right now. He stated that they have been researching any other codes that they have to abide by. Regarding the insulation, because it is an older building, they have to do some special applications. He stated that they are on board to whatever they have to do to get the building ready.

Acting Chairman Aleva asked what the length of a stay was for a resident. Mr. Pelletier stated that the way the licensing works is that they are allowed to stay for up to 180 days without compelling documentation that would extend their stay. Ms. Badger stated that they would be the only Category 2 residential licensed place in York County. Mr. Aleva asked what is meant by a Category 2. Mr. Pelletier stated that there are three categories. Category 3 would be sober living only and there would be no onsite services. Category 2 has residential onsite services, dietary concerns met with a dietician on staff, individualized treatment models for everyone and state review every year. Category 1 would be like the York County Shelter in Alfred. It provides full shelter services, handle mental health services, help with housing placement and have their own inpatient treatment facility.

Mr. Aleva asked if they were going to have security cameras in the public areas. Mr. Pelletier said that this would be his proposal but it is up to his Board of Trustees to decide. Mr. Aleva asked if there was an age limit and Mr. Pelletier stated that it was only men 18 years of age and older. Mr. Aleva asked if any of these residents would be coming from the correctional facilities or other treatment centers. Mr. Pelletier stated that it would be mostly from other treatment centers. They currently work closely with St. Francis House which is run by Catholic Charities out of Auburn to act as a transitional unit for people coming out of there. They would not have a situation where someone would be coming straight from corrections to their place. Mr. Aleva asked if they were looking to fill their beds with people from York County or would it matter. Mr. Pelletier stated that York County would be the priority and he does not think that they will have problems filling the beds.

Mark Cahoon asked if they planned on extending their services to VA. Mr. Pelletier stated that there is a big push right now in York County to open a Veteran's Court within the drug court system so they would definitely be interested in this.

Anne Whitten asked Larry Huntley about a comment that he made before about not sure if they could do 16 people. Mr. Huntley stated that he was currently looking into that with the lawyers to see how many they could service. Anne stated that we should probably get a letter from the police department, fire department and rescue squad to let us know how they feel about this.

Jon Morse asked if there was going to be a curfew. Mr. Pelletier stated that they will need to sign a code of conduct when they come into the program. One of the things that they need to abide by is the curfew of 9:30 pm to 6:00 am unless they can provide documentation that they need to venture out earlier for work or an appointment. He stated that everything is verified.

Acting Chairman Aleva stated that for the Public Hearing, they should probably provide a picture showing where the fence line will be, where the parking will be, where they will have an outside stair, etc. He also stated that they will be asking the Police Chief for some information from their meeting. He recommended that they get a letter from him. Mr. Pelletier stated that he would also meet with the Fire Chief and Rescue before the next meeting.

Mr. Aleva stated that the next meeting will be on March 27, 2014 at 6:30 pm at the Community Center on Lebanon Road.

4. Other Business:

Mr. Aleva stated that the next meeting will be on March 27, 2014 at 6:30 pm at the Community Center on Lebanon Road.

Larry Huntley stated that the other Public Hearing at the next meeting will be for a Martial Arts center in the building next door.

5. Adjournment:

Shaun DeWolf motioned to adjourn the meeting at 7:50 pm. Rick Reynolds seconded the motion. VOTE: 5-0

Lawrence Huntley, CEO
Planning Coordinator

Respectively submitted,
Susan Niehoff, Stenographer

Chairman Barry Chase

Shaun DeWolf

Rick Reynolds

Mark Cahoon

Geoffrey Aleva

Jon Morse

Anne Whitten