



Town of North Berwick Application for Administrative Appeal

Name of Applicant: _____

Telephone: _____

Applicant Mailing Address: _____

Name and Address of Property Owner: _____

Physical Address of Property: _____

Zoning District: _____

Map _____

Lot _____

A sketch plan of the property must accompany this application showing the dimensions and shape of the lot, the size and location of existing buildings or alterations and any natural topographic peculiarities of the lot in question.

An Administrative Appeal – relief from the decision or lack of decision of the Code Enforcement Officer or Planning Board in regard to an application for a permit. The undersigned believes that (check one):

_____ An error was made in the denial of a permit

_____ The denial of the permit was based on a misinterpretation of the ordinance

_____ There has been a failure to approve or deny the permit within a reasonable period of time

_____ Other

Please explain in more detail the facts surrounding this appeal. Attach all pertinent information. You should be as specific as possible so that the Zoning Board of Appeals can give full consideration to your case.

I certify that the information contained in this application and its supplement is true and correct.

Date: _____

Applicant's Signature

Note to Applicant: This form and all supporting documentation should be returned to the Town Clerk with the application fee of \$100. Please be aware that additional charges for advertising and mailing costs will be due prior to the decision on your variance. You will be notified of the date of the hearing on your request as well as the remaining balance of the fee.